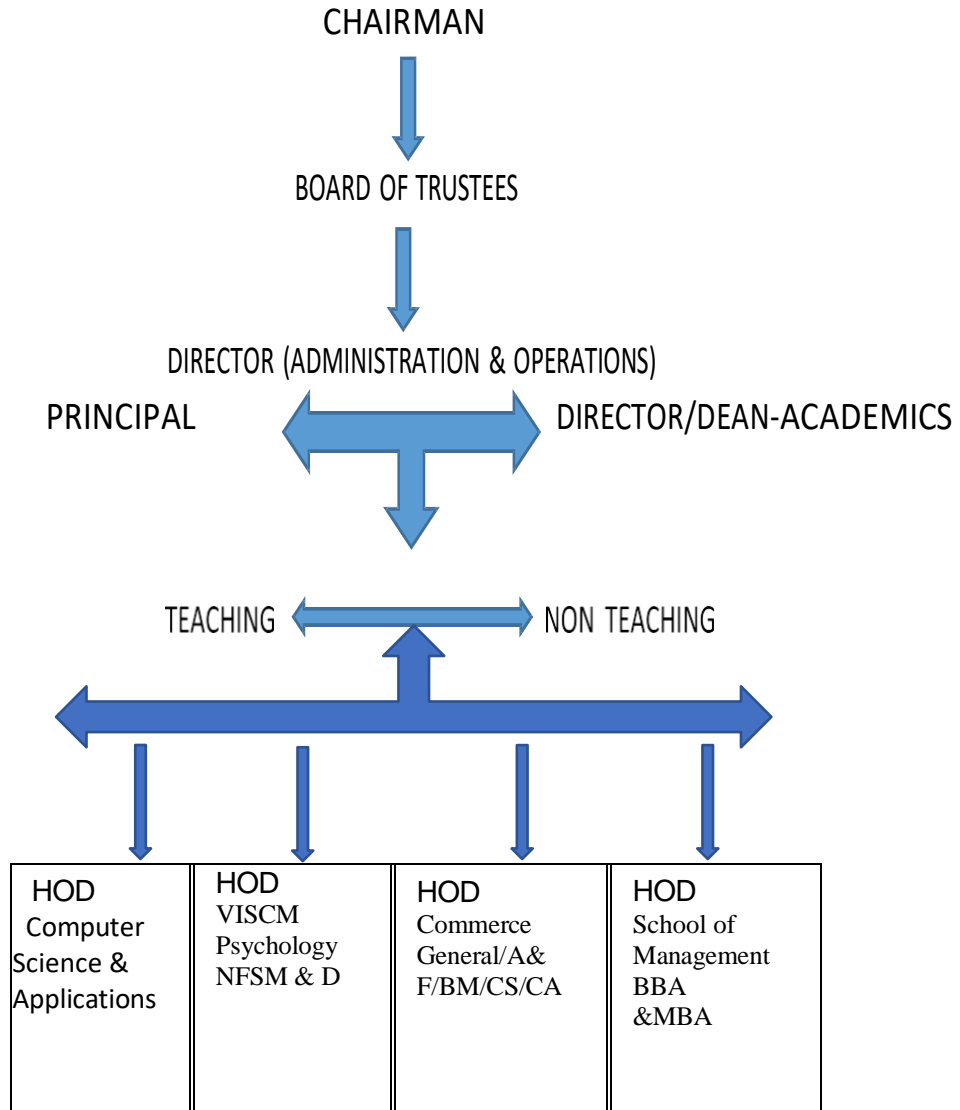


MANDATORY DISCLOSURE

Mandatory Disclosure by Institutions running AICTE approved

1.NAME OF THE INSTITUTION	S.A. COLLEGE OF ARTS & SCIENCE POONAMALLEE-AVADI MAIN ROAD, THIRUVERKADU,CHENNAI – 600 077 PH: 75501 01114,96000 94064 E-MAIL : info@sacas.ac.in				
2.NAME & ADDRESS OF THE TRUST	DHARMA NAIDU EDUCATIONAL AND CHARITABLE TRUST POONAMALLEE-AVADI MAIN ROAD, THIRUVERKADU ,CHENNAI – 600 077 PH: 75501 01114,96000 94064				
3.NAME & ADDRESS OF THE DIRECTOR/PRINCIPAL	DR. MALATHI SELVAKKUMAR POONAMALLEE AVADI MAIN ROAD,THIRUVERKADU, CHENNAI 600077, TAMIL NADU E-MAIL : principal@sacas.ac.in				
4.NAME OF THE AFFILIATING UNIVERSITY	UNIVERSITY OF MADRAS CHENNAI				
5.GOVERNANCE					
A. DETAILS OF TRUSTEES: MEMBERS OF THE BOARD					
Name	Designation	Trustee Since	Trustee Till	Mobile Number	Email
D.DURAISAMY	Chairman	09/21/1992	08/31/2024	9443638680	saec@saec.ac.in
D.PARANTHAMAN	Vice Chairman & Member	09/21/1992	08/31/2024	9840533339	saec@saec.ac.in
D.DASARADHAN	Secretary	09/21/1992	08/31/2024	9840067977	saec@saec.ac.in
S.GOPINATH	Member	06/20/1996	08/31/2024	9444014299	saec@saec.ac.in
S.AMARNAATH	Member	11/28/2011	08/31/2024	9941067999	correspondent@saec.ac.in

B. Organizational Chart



<p>C) Nature And Extent Of Involvement of Faculty And Students In Academic Affairs/Improvements</p>	<ul style="list-style-type: none"> • Empowering faculty to choose the right pedagogy to ensure effective teaching learning • Faculty attend Management Development Programmes/seminars/workshops for personal and professional growth
<p>D) Mechanism / Norms And Procedure For Democratic / Good Governance</p>	<ul style="list-style-type: none"> • Establishment IQAC committee and Academic Excellence committee follow up the mechanism for good governance
<p>E) Student Feedback On Institutional Governance/ Faculty Performance</p>	<ul style="list-style-type: none"> • Online feedback from the students about the performance of the faculty and delivery of the course is taken every semester on a graded scale and results are communicated to the staff concerned with relevant remarks

F) Grievance Redressal mechanism for Faculty, staff and students		A staff and students Redressal committee exists in our Institution. The constitution of the committee is as follow:		
S. NO	Name of the Member	Designation	Profession	
1	Dr. Viji.R	Chairperson	Professor School of Management	
2	Dr. L.Padmanabhan	Member	Associate Professor School of Management	
3	Dr.E.Esakkiammal	Member	Associate Professor Department of Tamil	
4	Mr.Chandrasekar.P	Member	Assistant Professor Department of Computer Science & Applications	
5	Dr.M.Prabhakar	Member	Assistant Professor Department of Banking Management	
G) Establishment of Anti-ragging committee		The constitution of the committee is as follows		
S. No	Name of the Member	Profession	Associated with	Duties to be Performed
1.	Dr. Malathi Selvakkumar	Principal	Academics	Co-Ordinator
2.	Dr.G.Purushothaman	Assistant Professor	Academics	Member
3.	Dr. L.Padmanabhan	Associate Professor	Academics	Member
4.	Mr.D.James Binny	Assistant Professor	Academics	Member
5.	Mr.M.Vijayakumar	Assistant Professor	Academics	Member
6.	Mrs.P.Karthika	Assistant Professor	Academics	Member
7.	Mr.P.SivaMaran	Physical Director	PED	Member
8.	Mr. Anand	Inspector of Police Thiruverkadu Station	Police Admin	Member
9.	Mr.T.D. Ragothaman	Press Reporter	Media Person	Member
10.	Mr.M.Yeswanthan	II M.Com. General	Student	Member
11.	Mr.A.Saravanan	II MBA	Student	Member
12.	Mr.M.Arun Kumar	III BBA	Student	Member
13.	Mr.Akhilan	III B.Sc.CS	Student	Member
14.	Mr.A.Stephen Raj	III BCA	Student	Member
15.	Ms.R.Swathi	III B.Com. General	Student	Member
H) Establishment of Online Grievance Redressal Mechanism		Yes		

I) Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University		<ul style="list-style-type: none"> • A Letter communicated to the University for appointing ombudsman for the affiliated college the zone. • College appointed Dr. Viji R/Professor, MBA as the OMBUDSMAN 	
J) Establishment of Internal Complaint Committee (ICC)		The ICC committee established and the constitution of the committee is as follows	
S. NO	Name of the Members	Designation	
1.	Dr. Malathi Selvakkumar	HOI	
2.	Dr. Viji R	Professor School of Management	
3	Dr.R.Latha	Assistant Professor School of Management	
4	Mrs.Jothilakshmi.S	Advocate,Madras High Court, Co-Founder-Simple Women Federation	
K) Establishment of Committee for SC/ ST		Established and the constitution of the committee is as follows:	
S. No	Name of the Member	Designation	Profession
1.	Dr. Malathi Selvakkumar	Coordinator	Principal
2.	Mrs.D. Sathiyabama	Member	Head- Nutrition&FSM & Dietetics
3.	Mr.S.Susidharan	Member	Asst.Prof/B.Com A&F
4.	Ms.Swetha.R	Member	Asst.Prof/B.Com .General
5.	Mr.Rupesh Tamilarasan	Member	II MBA
6.	Ms.Ahalya.S	Member	II MBA
7.	Ms.Karlina Priya	Member	III BCA
L) Internal Quality Assurance Cell		Established Internal Quality Assurance Cell and constitution of the committee is as follows	
S.No	Name of the Staff	Designation	
1	Thiru.P.Venkatesh Raja S. A.College of Arts & Science Chennai-600077	Correspondent	
2	Dr. Malathi Selvakkumar S.A.College of Arts & Science Chennai-600077	Principal & Chairperson – IQAC	
3	Mr.S.Sivakumar CEO-Capital Market Services Chennai	Expert Member-Industrialist	

4	Dr.Vani Gopalan Technology Director AstraZeneca Chennai	Expert Member-Employer
5	Mr.R.Kavirangarajan Manager Sakthi Laser Technology Chennai	Parent
6	Mr.Vignesh Chenchayan AL ML Technical Associate Flowserve India IT Centre of Excellence	Alumni
7	Dr.S.Ganapathy S.A.College of Arts & Science Chennai-600077	IQAC Coordinator,Associate Professor & Head- Department of Commerce (Corporate Secretaryship)
8	Dr.Viji.R S.A.College of Arts & Science Chennai-600077	Professor & Director, School of Management
9	Dr.G.Purushothaman S.A.College of Arts & Science Chennai-600077	Assistant Professor, School of Management
10	Dr.G.Ambika S.A.College of Arts & Science Chennai-600077	Associate Professor& Head, Department of Mathematics
11	Mr. Vijayakumar S.A.College of Arts & Science Chennai-600077	Assistant Professor& Head, Department of Tamil
12	Mr.M.Thangakumaran S.A.College of Arts & Science Chennai-600077	Assistant Professor, Department of English
13	Mrs.P.Karthika S.A.College of Arts & Science Chennai-600077	Assistant Professor& Head, Department of Commerce(General)
14	Dr.P.Pandian S.A.College of Arts & Science Chennai-600077	Professor, School of Management
15	Dr.R.Latha S.A.College of Arts & Science Chennai-600077	Assistant Professor, School of Management
16	Dr.R.Srinivasan S.A.College of Arts & Science Chennai-600077	Associate Professor& Head, Department of Visual Communication
17	Mr.P.Chandrasekar S.A.College of Arts & Science Chennai-600077	Assistant Professor, Department of Computer Science & Applications
18	Mr.R.Krishnan S.A.College of Arts & Science Chennai-600077	Assistant Professor& Head Department of Computer Science with AI
19	Dr.V.Anuja	Assistant Professor& Head,

	S.A.College of Arts & Science Chennai-600077	Department of Psychology
20	Mrs.D.Sathyabama S.A.College of Arts & Science Chennai-600077	Assistant Professor, Department of NFSM&D
21	Mr.G.Sivaraman S.A.College of Arts & Science Chennai-600077	Director of Physical Education
22	Dr.G.Muruganandham S.A.College of Arts & Science Chennai-600077	Librarian
23	Dr.K.S.Prabhakar S.A.College of Arts & Science Chennai-600077	Placement Officer Department of Training and Placement
24	Mrs.K.Geetha S.A.College of Arts & Science Chennai-600077	Accounts Officer
25	Mr.A.Saravanan S.A.College of Arts & Science Chennai-600077	Student (M.B.A)

6 Programmes	
Name of the programmes approved by AICTE	<u>UG Degree Programmes</u> 1.BBA 2.BCA
	<u>PG Programmes</u> Master of Business Administration
Name of the programmes Accredited by NBA	Not Eligible for Accreditation
Name of the programmes NAAC Accredited	Not applied

Details of Programme :

Name	M B A - Master of Business Administration				
No. of Seats	120				
Duration	2 Years				
Cut off Marks	Year	GOVT		MGMT	
		MAX	MIN	MAX	MIN
	2024-2025	85.308	47.407	54	18
Fee	Govt Quota : 75,000 per year Mgmt Quota : 80,000 per year				
Placement	Year	High	Avg	Low	
	NOT APPLICABLE				

7. For each Programme Collaborated provide the following: Not Applicable

8. Faculty List

MBA

S. NO	NAME OF THE FACULTY	DESIGNATION	QUALIFICATION	DOJ
1.	Dr. Viji R	Professor	M.B.A., M.COM., M.Phil., Ph.D	07.06.2023
2.	Dr.P.Pandian	Professor	M.B.A., Ph.D	3.4.2024
3.	Dr. C.M. Sudha Arogya Mary	Associate Professor	M.B.A.,MHRM., MSW.,M.Phil.,Ph. D	01.09.2023
4.	Dr. Babita Prem	Associate Professor	M.B.A.,MHRM., M. Phil., Ph.D	18.6.2024
5.	Dr.V.O.Kavitha	Associate Professor	M.B.A., Ph.D	3.4.2024
6.	Dr.G.Thiyagarajan	Associate Professor	M.B.A., Ph.D	15.6.2023
7.	Dr.G.Purushothaman	Assistant Professor	M.B.A., Ph.D	3.4.2024
8.	Ms.Dhanya Krishnan	Assistant Professor	M.B.A.,M.Phil	4.7.2023
9.	Dr.R.Latha	Assistant Professor	M.B.A., Ph.D	4.4.2024
10	Mr.D.James Binny	Assistant Professor	M.B.A.,M.Phil	2.7.2024
11	Mr.P.S.Narayanaswamy	Assistant Professor	M.B.A.,M.Phil	12.8.2024
12	Mrs.S.Kalpana	Assistant Professor	M.B.A.	14.8.2024

Profile of Principal

1. Name : Dr. Malathi Selvakkumar
2. Date of Birth : 30-05-1965
3. Education Qualification : M.Com., M.B.A., M.H.R.M., M.Phil., Ph.D.,
(D.Litt.)
4. Work Experience
- Teaching : 35
- Research : 20
- Industry : -
- Others : -
5. Area of specializations : HR, Marketing & Organizational Behaviour
6. Subjects teaching at
- Under Graduate level : Accounts, Marketing & Banking
- Post Graduate level : HR, OB & Finance
7. Research Guidance : 1 Ph.D. & 1 M.Phil. Awarded
8. Projects carried out : -
9. Patents : -
10. Research Publications : 60 + (ISBN, ISSN & Scopus)
11. No. of Books published with details : 4

Sl.No	Name of the Book	ISBN Details	Year of Publication	Name of Publisher
1	Nurturing Economic Development through Corporate Social Responsibility	978-93-81195-116 (edited)	February, 2012	United Publishers
2	Emotional competencies of front line bank employees – A Literature Survey	978-81-8209-268-6 Self-authored	2014	Vijay Nicole Imprints Ltd
3	Paradigms in Management and Entrepreneurship	978-93-5267-587-6 (edited)	2016	Dr.Gibson G.Vedamani
4	Business Law	978-93-5577-490-3 Self-authored	2023	Charulatha Publications

9. Fee

	Details of fee, as approved by State Fee:Committee, for the Institution		Govt Quota : 75,000 per year Mgmt Quota : 80,000 per year	
	Time schedule for payment of fee for the entire programme		Yearly fees - During the beginning of the ODDsemester of every Academic year	
	No. of Fee waivers granted with amount and name of students		NIL	
	Number of scholarships offered by the Institution, duration and amount			
S. NO	NAME OF THE SCHEME	DURATION	NUMBER OF STUDENTS BENIFITED	AMOUNT
1.	Sports Scholarship	1 year (will be extended based on eligibility)	5	IMBA- Ms.Shaaalu- Rs.64000(2024-2025) Mr.Arun Kumar.K- Rs.14000(2023-2024) Mr.Yokesh.P- Rs.22500(2023-2024) II MBA Mr.Arun Kumar.K- Rs.14000(2024-2025) Mr.Yokesh.P- Rs.30000 (2024-2025)
	Criteria for fee waivers/ scholarship		SPORTS SCHOLARSHIP District Level Player	
	Estimated cost of Boarding and Lodging in Hostels		NA	

10. Admission

- Number of seats sanctioned with the year of approval

SLNO	DEGREE	YEAR OF STARTING	YEAR OF APPROVAL	SANCTIONED STUDENTS STRENGTH
1	M.B.A	2023	2023	60
2	MBA	-	2024	120

- **Number of Students admitted under various Categories each year in the last three years**

SL NO	YEAR		GOVT	MGT	MIN	LAPS
1	2023-2024	PG	8	34	18	10
2	2024-2025	PG	6	71	28	15

- **Number of applications received during last two years for admission under Management Quota and number admitted**

Year	Application Received	Admitted
2023-2024	211	52
2024-2025	232	99

Admission Procedure

Mention the admission test being followed name and address of the Test Agency and its URL (website)	For MCA,/MBA - TN MBA/MCA Admissions – GCT College , Coimbatore
Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET (State conducted test/ University tests/ CMAT/ GPAT)/Association conducted test)	TANCET Allotment 6 Consortium Allotment 99
Calendar for admission against Management/vacant seats:	For B.E./B.Tech., CET (Consortium of Self-Financing Professional, Arts and Science Colleges in TamilNadu,Chennai-600014.) Web: www.tnsfconsortium.org As fixed by the CET (Consortium of Self-Financing Professional, Arts and Science Colleges in Tamil Nadu,Chennai-600014.)
Last date of request for applications	As announced by the Directorate of Technical Education, Chennai, GCT College , Coimbatore, Tamil Nadu.
Last date of submission of applications	As announced by the Directorate of
	Technical Education, Chennai, GCT College , Coimbatore, Tamil Nadu.
Dates for announcing final results	As announced by the Directorate of Technical Education, , Chennai, GCT College , Coimbatore, Tamil Nadu.
Release of admission list (main list and waiting list shall be announced on the same day)	Yes
Date for acceptance by the candidate (time given shall in no case be less than 15 days)	As per the University of Madras Allotment order

Last date for closing of admission	As announced by the University of Madras Directorate of Technical Education, , Chennai
Starting of the Academic session	As announced by the University of Madras, Chennai.
The waiting list shall be activated only on the expiry of date of main list	Yes
The policy of refund of the fee, in case of withdrawal, shall be clearly notified	Yes

11. Criteria and Weightages for Admission

- Describe each criterion with its respective weightages i.e. Admission Test, marks in qualifying examination etc.
- Mention the minimum level of acceptance, if any

Criteria and Weightages for Admission

Describe each criterion with its respective weightages i.e. Admission Test, marks in qualifying examination etc.	A pass in any branch of study of a Bachelor Degree/Master Degree of the University of Madras or any other University recognized by the UGC/AIU or a qualification accepted by this University as equivalent thereto and admission test
Mention the minimum level of acceptance, if any	
Mention the cut-off levels of percentage and percentile score of the candidates in the admission test for the last three years	NA

Mention the cut-off levels of percentage and percentile score of the candidates in the admission test for the last three years

DEPARTMENT & YEAR	2024-2025			
	GOVT		MANAGEMENT	
	MAX	MIN	MAX	MIN
MBA-(2023-2024)	90.063	6.723	52	19
MBA-(2024-2025)	85.308	47.407	54	18

List of Applicants List of candidates whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats

Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over)	On the basis of Common Entrance Test conducted by Consortium of Self-Financing Professional, Arts and Science Colleges in Tamil Nadu
Results of Admission Under Management seats	

S.No	Category	Name	Applied Branch	Cut Off
1	Management	ABBHIJIT R	MBA	32
2	Management	ABILASH K	MBA	35
3	Management	AKASH R	MBA	29
4	Management	ASHOKKUMAR A	MBA	27
5	Management	BALAJI M	MBA	32
6	Management	CHANDAR K	MBA	19
7	Management	DEEPAK M	MBA	49
8	Management	DEEPAN S	MBA	39
9	Management	DHAYANANTHAN V	MBA	18
10	Management	DURAI RAJ D	MBA	29
11	Management	EWANS EZRONE S	MBA	28
12	Management	GNANA ABHISHEK S	MBA	30
13	Management	GOPAL L	MBA	34
14	Management	GOWTHAM KUMAR S	MBA	31
15	Management	GUNASEKARAN G	MBA	22
16	Management	HARESH U J	MBA	37
17	Management	HARI KRISHNAN M	MBA	50
18	Management	JAGAN KUMAR P	MBA	20
19	Management	JAYANTHAN V	MBA	42
20	Management	JEYARAM M R	MBA	36
21	Management	KISHORE KANNAN M	MBA	28
22	Management	KISHORE KUMAR S	MBA	27
23	Management	LAKSHMIDHARAN S	MBA	42
24	Management	LOKESH B	MBA	25
25	Management	LOKESH P	MBA	24
26	Management	MADHUBALAN A	MBA	35
27	Management	MARIA CHRISTOPHER M	MBA	39
28	Management	MOHAMED RAIYAN K	MBA	35
29	Management	MONESH D	MBA	32

30	Management	MONISH V	MBA	47
31	Management	AARTHY S	MBA	51
32	Management	ABINAYA SREE S	MBA	41
33	Management	ASHWATHI D	MBA	39
34	Management	CHIRASMITA S	MBA	33
35	Management	DEEPA D	MBA	28
36	Management	HARIPRIYA S	MBA	45
37	Management	HATSHAYA R	MBA	24
38	Management	HEMA S	MBA	42
39	Management	HEMAMALINI P	MBA	44
40	Management	JENIFER K	MBA	46
41	Management	KIRTHIKA S	MBA	50
42	Management	LEKHA M	MBA	40
43	Management	MADHUMITHA J	MBA	46
44	Management	MAGESHWARI K	MBA	36
45	Management	MATHU MITHRA U	MBA	42
46	Management	MEENA E	MBA	50
47	Management	MEENAKSHI S	MBA	32
48	Management	MERLIN T	MBA	21
49	Management	MOHANA DHARSHINI V	MBA	51
50	Management	MONIKA J	MBA	54
51	Management	NAVANETHA A	MBA	50
52	Management	NIKITHA D	MBA	43
53	Management	NISHA M	MBA	35
54	Management	PARTHIBAN S	MBA	42
55	Management	PRADAP E	MBA	27
56	Management	PRAKASH RAJ M	MBA	24
57	Management	PRAKASH S	MBA	22
58	Management	PRAVEEN DEEPAK K	MBA	36
59	Management	PREM KUMAR K C	MBA	47
60	Management	RAMALINGAM R	MBA	25
61	Management	RAMANA B	MBA	29
62	Management	RANJITH KUMAR R	MBA	46
63	Management	SAKTHIVEL S	MBA	31
64	Management	SANTHOSH K	MBA	45
65	Management	SIVANESH V	MBA	24
66	Management	SRINATH V S	MBA	48
67	Management	SUJETHRAN S	MBA	45

68	Management	SURESH V	MBA	37
69	Management	SUTHAKAR E	MBA	25
70	Management	TAMILSELVAN N	MBA	36
71	Management	TINKU KUMAR J	MBA	27
72	Management	VIGNESH M	MBA	40
73	Management	VINU SAM B	MBA	23
74	Management	VISHNU G	MBA	39
75	Management	YADESH S	MBA	53
76	Management	PAPITA P	MBA	36
77	Management	PAVITHRA K	MBA	34
78	Management	RAJINA M	MBA	30
79	Management	RAMYA V P	MBA	53
80	Management	RANJANA G	MBA	40
81	Management	RENUGA DEVI P	MBA	36
82	Management	ROSHINI M	MBA	31
83	Management	ROSHINI M	MBA	25
84	Management	SALMA FIRDOSE F	MBA	33
85	Management	SANDHIYA V	MBA	23
86	Management	SARANYA D	MBA	23
87	Management	SHAALU R R	MBA	31
88	Management	SHORNALAKSHMI G	MBA	31
89	Management	SHRUTHI J G	MBA	40
90	Management	SNEHA E	MBA	40
91	Management	SRI NANDINI S	MBA	37
92	Management	SRINIDHI P	MBA	25
93	Management	SRINITHI K	MBA	30
94	Management	SURUTHIKALA K	MBA	31
95	Management	VIDHYA SHREE G	MBA	42
96	Management	VIDHYA SRI S	MBA	36
97	Management	YUVA G	MBA	44
98	Management	VELPANDI R	MBA	21
99	Management	YUVARAJ S	MBA	21

Results of Admission Under Government seats

S.No	Category allotted in	Name	Branch Applied	Cut Off
1	SC	ASHWIN A	MBA	48.16
2	BC	KIRUTHIKA R	MBA	61.425
3	SC	RAGUL T	MBA	62.869
4	MBC	SATHISH R	MBA	85.308
5	OC	SONY MISHRA	MBA	77.404
6	BC	SWETHA D	MBA	47.407

Vacant seats

Branch	Sanctioned Intake	Sanctioned Intake		Admitted			Vacancy	
		GQ	MQ	GQ	MQ	LAPS	GQ	MQ
MBA	120	36	84	6	84	30	30	0

Information of Infrastructure and Other Resources Available

S.No	Details	Number	Area
1	Class Room	4	84.5
2	Tutorial Room	2	33
3	Seminar Room	1	240.3
4	Library & Reading Room	1	307.9
5	Computer Centre	1	231.6
6	Language Lab	1	33
7	Hostel Facilities	Nil	

Barrier Free Built Environment for disabled and elderly persons -Available

Occupancy Certificate

1

OCCUPANCY CERTIFICATE FOR BUILDING

From,

Village Administrative Officer
Veeraraghavapuram,
Thiruverkadu,
Chennai-600077

To,

The Chairman,
S.A.College of Arts & Science
No.9, Poonamallee-Avadi Main Road,
Thiruverkadu,
Chennai-600077

Certified that the dry/wet lands comprised in the following survey numbers situated at Veeraraghavapuram, Thiruverkadu Town Ship, Poonamallee Taluk, Thiruvallur District, Tamil Nadu are owned by Dharma Naidu Educational & Charitable Trust, No.9, Poonamallee-Avadi Main Road, Veeraraghavapuram, Thiruverkadu Post, Chennai-77 run by S.A.College of Arts & Science that the Following Building has been approved by Member Secretary,CMDA,Chennai. These Buildings are belongings to S.A.College of Arts & Science, Poonamallee-Avadi Main Road Thiruverkadu Post,Chennai-600077 occupied for Class Room, Laboratories ,Office ,Seminar Hall and College canteen .I further to state and Confirm that this information about the Occupancy Certificate is true and Complete.

S.No	Building Floor	Square Meter
1	Ground Floor	2529.18
2	First Floor	2529.18
3	Second Floor	2529.18
4	Third Floor	2529.18
5	Shed	380.90
	Total	10,497.62

[Signature] 22/04/24

Village Administrative Officer
கிராம நிர்வாக அலுவலர்

12. வீரராகவபுரம்

13. சுந்தரசோழவரம்

14. திருவேற்காடு

புலிஞ்சுத்தவல்லி வட்டம், திருவள்ளூர் மாவட்டம்

Fire & Safety Certificate-Available

FIRE SERVICE LICENSE

(Under Section 13 of the Tamil Nadu Fire Service Act 1985 and with
Tamil Nadu Fire Service Rules 1990 Appendix III)

R.C.No. 5063 /B2/2024

TNSWP NO: 2591/2024

DATE: 26.03.2024

LICENSE is here by granted under section 13 of the Tamil Nadu Fire Service Act 1985, for TO RUN COLLEGE OF ARTS & SCIENCE (GROUND + 3 FLOOR) in the name of M/s. S.A COLLEGE OF ARTS & SCIENCE. Within the jurisdiction of Poonamallee Panchayat at, S.No. 101/1, 101/2A, 101/2B, 101/3, 103/2B, 130/1A, 1B, 131/1, 131/2, 131/4, Poonamallee-Avadi Road, Veeraragavapuram, Thiruverkadu, Chennai - 600077. With a total up area 10650.7 Sq.m. With Subject to the condition mentioned below noted there on and such other conditions as may be prescribed. The above premises inspected by Poonamallee Station Officer, Mr. N.Panchavarnam on 25.03.2024.

CONDITIONS

As per TamilNadu Fire Service Act 1985 Section 13 of Chapter II and appendix V of this Act.

1. This License Is Valid For One Year From The Date Of Issue.
2. Regular License Has To Be Obtained From The Competent Authority.
3. The Following Fire & Life Safety Systems / Arrangements provided in the building should be kept in good working condition always.
 - I. Portable Fire Extinguisher – 20 No's.
 - II. Over Head Tank with capacity of 23000 Liters.
4. If there is any deviation from the Govt. Rule and Act the LICENSE issued will stand Cancelled.
5. Firefighting trained employee must be available in the Premises to Operate The Equipment / Systems.

(Office seal with date)



2024
DISTRICT OFFICER
FIRE & RESCUE SERVICES
CHENNAI SUBURBAN DISTRICT

Library

Sl. No.	Program me	Titles	Volumes	International Journals	National Journals	No. of e-Book Titles	No. of e-Book Volumes
1	MBA	316	774	08	15	6100	6100

S.No	E-Content (National / International)		No. of E-Journals
1	DELNET		240
2	INFLIBNET N-LIST	3450	

Laboratory

Sl.NO	Programme	Level	Course	Building No.	Building Name	Name of the lab
1	M.B.A	P.G	M.B.A	3	A BLOCK	Computer Centre

Computing Facilities

- Internet Bandwidth
- Number and configuration of System
- Total number of system connected by LAN
- Total number of system connected by WAN
- Major software packages available

Internet Bandwidth	Bandwidth: 100 Mbps
Total number of system connected by LAN	60
Total number of system connected by WAN	60

SL.NO.	DESCRIPTION
1.	Windows Server 2016
2.	Windows Server 2019
3.	Windows Server 2022
4.	Office Professional Plus 2013
5.	Office Professional Plus 2016
6.	Office Professional Plus 2019
7.	Windows 11 Pro
8.	Windows 10 Pro
9.	Visual Studio Professional 2019
10.	Visual Studio Professional 2022
11.	SQL Server 2017 STD
12.	SQL Server 2019 STD
13.	SQL Server 2022 STD
14.	Visual Studio Professional 2017
15.	Visual Studio Professional 2019
16.	Visual Studio Professional 2022

List of Software

Special purpose facilities available	The following facilities are available Desktop- Internet Facility- 100 Mbps
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Innovation Cell

Institute Innovation Cell		Established Institute Innovation Cell and constitution of the committee is as follows
S.No	Name	Possession
1	Dr.Malathi Selvakkumar	President,IIC
2	Dr.P.Pandian	Convenor,IIC
3	Dr.D.Sree Priya	External Expert
4	Ms.R.Swetha	Startup Coordinator
5	Mr.S.Rajesh Kanna	IPR Coordinator
6	Ms.R.Vijayalakshmi	ARIA Coorddinator
7	Mr.Deepan.S	Member
8	Mr.Susidharan.S	Member
9	Dr.R.Megala	Member
10	Dr.Thirunavukkarasu.M	Member
11	Dr.G.Thiyagarajan	Member
12	Ms.B.Sasi Prabha	Member
13	Dr.E.Esakkiammal	Member
Compliance of the National Academic Depository (NAD), applicable to PGCM / PGDM Institutions and University Departments		Not Applicable
List of facilities available		<ul style="list-style-type: none">• Conference Hall• Seminar Hall• Interview Room
		<ul style="list-style-type: none">• LCD projector• Audio visual facilities

Games and Sports Facilities	Name of the Game And Material
	Ball Badminton Basket Ball Cricket Hand Ball Hockey Volley Ball Foot Ball Tennis Shuttle Badminton Table Tennis Chess Carom Board Javelin Throw Hammer Throw Shot put Discuss Throw Relay Button Weighing Machine

Extra-Curricular Activities	<ul style="list-style-type: none"> • NSS • ROTRACT CLUB • EXNORA • INNER WHEEL CLUB (girls)
Soft Skill Development Facilities	The institution has established Training and Development centre which conducts and oversees all the training activities. Placement Training is provided to them right from their second year onwards
Teaching Learning Process	
Curricula and syllabus for each of the programmes as approved by the University	https://sacas.ac.in/wp-content/uploads/2023/10/MBA-Syllabus-2023-2024.pdf
Academic Calendar of the S.A. College of Arts & Science	https://sacas.ac.in/wp-content/uploads/2024/07/Academic-Calendar-2024-25.pdf
Academic Time Table with the name of the Faculty members handling the Course	
Teaching Load of each Faculty	
Internal Continuous Evaluation System and place	

Academic calendar is prepared by academic co-ordinator in consultation with the heads of the department and due approval of the principal matching the prescribed number of working days specified by University of Madras. Academic calendar contains total number of working days month wise, schedule for all internal evaluation tests and symposium schedule. The institution strictly adheres to the academic calendar including for conduct of continuous internal evaluation

The academic calendar is issued well in advance of the ensuing semester to all the department faculty members and students. This enables effective planning by the faculty and based on the academic calendar, lesson plan is prepared by the course coordinator. The head of the department of each programme ensures effective curriculum delivery both theory and laboratory courses

Continuous internal evaluation:

Theory Courses:

Evaluation Tools	Content	Marks	Duration
Internal Assessment - I	First and Second Units	50	One and half hours
Internal Assessment - II	Third and Fourth Units	50	One and half hours
Model Exam	Five Units	100	Three Hours

Laboratory Courses:

The following process will be followed for the evaluation of Laboratory Courses

- Evaluation of the student’s observation book and record notebook.
- Evaluation by oral examination on the student’s knowledge before the start of experiment.

Model practical examination

Student’s assessment of Faculty, System in place	Online feedback system is used to assess the effectiveness of curriculum delivery. By conducting class committee meeting thrice in a semester to assess quality of content delivery by faculty and syllabus completion
For each of the PG Course, Give the Following Details	
Title of the Course	MBA
Curricula and Syllabi	https://drive.google.com/file/d/1o2q1LA8cNcJkpdL1MAQI7pXUepNXgXcv/view?usp=drive_link

List of Research Projects/ Consultancy		
WorksNumber of Projects carried out	NA	
Funding agency, Grant received	NA	

Publications (if any) out of research in last three years out of masters projects	NA	
MoUs with Industries (minimum 3)	1. Capital Market Services, Chennai 2. Finmark, Chennai	
LoA and subsequent EoA till the current Academic Year	AICTE Approval Ref. No. F.No. Southern /2023-24/1-43366169593 dated 23.06.2023	
Accounted audited statement for the last three years	Available	
Best Practices adopted :	<ul style="list-style-type: none"> • Career enhancement courses starting from first year • Industry Aligned Work Group Study • Professional Society membership with MMA • Guest lectures by Industry experts • Encouragement towards R&D, paper presentations • Internships for all students • E-Cell for Entrepreneurship Development 	