S.A. COLLEGE OF ARTS & SCIENCE

(Affiliated to the University of Madras)

ACADEMIC CALENDAR
2024 -2025

"Grow through what you go through"

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"Grow through what you go through"

PERSONAL MEMORANDA

Name : _____

Reg. & Roll No. : _____

Department : _____

Section & Year : _____

Batch : _____

Residential Address : _____

_____

_____

_____

_____

Contact No. : _____

Aadhar No. : _____

Email Id : _____

Date of Birth : _____

Blood Group : _____

Thiru. **DHARMA NAIDU**

Thirumathi. **SAKUNTHALA AMMAL**

Shri. D. SUDHARSSANAM

Founder

BOARD OF TRUSTEES

Shri. D. SUDHARSSANAM

Founder Chairman

Chairman	:	Shri. D. DURAISWAMY
Vice Chairman	:	Shri. D. PARANTHAMAN
Secretary	:	Shri. D. DHASARATHAN
Treasurer	:	Shri. S. AMARNAATH
Joint Secretary	:	Shri. S. GOPINATH

A Telugu Linguistic Minority Institution

An initiative of
Dharma Naidu Educational and Charitable Trust

GOVERNING COUNCIL

Thiru. P. VENKATESH RAJA	Correspondent
Dr. V. SAYI SATYAVATHI, Director	Member
Dr. MALATHI SELVAKKUMAR, Principal	Member

THE TRUST

DHARMA NAIDU EDUCATIONAL AND CHARITABLE TRUST has been started with the laudable and noble cause for providing best in class learning environment for pursuing studies by educating the youth for learning life skills and enabling gainful employment opportunities under the dynamic leadership of (Late) Shri. D. SUDHARSSANAM with the noble purpose of providing world class learning environment and education to the student community.

- To provide job oriented education for the down trodden at an affordable cost, the trust had started **'S.A. POLYTECHNIC COLLEGE'** in the year 1996-97.
- For higher studies in technical education **'S.A. ENGINEERING COLLEGE'** had blossomed from 1998-99.
- To ignite the younger minds the trust has spread its roots in the name of **'SUDHARSANAM VIDYAASHRAM'** to provide value based holistic education under CBSE curriculum from the academic year 2014-15.
- In the sequence of building a Society of Excellence, the Trust has established the **'S.A. COLLEGE OF ARTS & SCIENCE' (SACAS)** in the year 2019, offering 360-degree training to its students in sculpting their career and scale greater heights in their life thus setting in new bench marks year after year in providing quality education to contribute positively to the community.

SACAS is located in its sprawling campus spanning 3.43 acres and houses spacious classrooms, myriad of labs and a preview theatre in addition a fully equipped Digitalized Library. SACAS is backed by a spirited team of faculty members who are both qualified and experienced. They focus not only on the academics but also do not leave any stone unturned to add to the competencies and the skill set of students. The college offers plethora opportunities for the students to bring to the spotlight their innate talents and ultimately prepare them to become employable. The college is affiliated to the University of Madras and currently offers 13 courses at the Under Graduate and 3 courses at Post Graduate level.

VISION

The vision of the college is to build a vibrant and inclusive learning community in a culture of excellence sustained by a sound value system that promotes responsible citizenship and effects social change.

MISSION

The mission of the college is to empower young men and women to face the challenges of life with courage and commitment, to be builders of a humane and a just society, and to promote a learning community in which all, especially those from less-privileged backgrounds.

தமிழ்த்தாய் வாழ்த்து

நீராருங்கடலுடுத்த நிலமடந்தைக்கெழிலொழுகும்
சீராரும் வதனமெனத்திகழ் பரதக்கண்டமிதில்
தெக்கணமும் அதிற்சிறந்த திராவிட நல்திருநாடும்
தக்கசிறுபிறைநுதலும் தரித்தநறுந்திலமுமே!
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ் மணக்க இருந்த பெருந்தமிழணங்கே!
தமிழணங்கே!
உன் சீரிளமைத் திறம் வியந்து செயல் மறந்து வாழ்த்துதுமே!
வாழ்த்துதுமே!
வாழ்த்துதுமே!

PLEDGE

India is my Country. All Indians are my brothers and sisters.

I Love my Country and I am proud of its rich and varied heritage.

I shall always strive to be worthy of it.

I shall give my parents, teachers and all elders respect and treat everyone with courtesy.

To my country and my people, I pledge my devotion. In their well being and prosperity alone lies my happiness.

NATIONAL ANTHEM

Jana-gana-mana-adhinayakajaya he
Bharata-bhagya-vidhata
Punjaba-Sindhu-Gujarata-Maratha
Dravida-Utkala-Banga
Vindhya-Himachala-Yamuna-Ganga
Uchchala-jaladhi-taranga
Tavashubha name jage,
tavashubhaasisa mage,
Gahetavajaya-gatha.
Jana-gana-mangala-dayakajaya he
Bharata-bhagya-vidhata.
Jaya he, Jaya he, Jaya he,
Jaya jayajaya, jaya he.

FACULTY MEMBER

Dr. V. Sayi Satyavathi, M.Sc.,M.Phil.,Ph.D., — Director

Dr. Malathi Selvakkumar, — Principal
M.Com.,M.Phil.,MBA.,MHRM.,Ph.D.,D.Litt.,

Department of Tamil

Mr. M. Vijaykumar, MA., M.Phil., M.Ed., SET.,	Asst. Prof. & Head
Mrs. A. Vijayalakshmi, MA., M.Phil.,	Asst. Prof.
Dr. E. Esakkiammal, MA., MA(Yoga)., M.Phil., B.Ed., Ph.D.,	Assoc. Prof.
Dr. E. Chitra, MA., M.Phil., B.Ed., NET., Ph.D.,	Asst. Prof.
Mr. K. Veeraragavan, MA., B.Ed., M.Phil., NET.,	Asst. Prof.
Ms. R. Priya, M.A., NET.,	Asst. Prof.
Ms. M. Ramya, M.A., NET.,	Asst. Prof.

Department of English

Mr. M. Thanga Kumaran, — Asst. Prof. & Head
MA., (Eng.), MA.,(Ling.), MA., (Tamil), M.Phil., PGDELT., SET.,(Ph.D.)

Ms. S. Vaishnavi, MA., M.Phil	Asst. Prof.
Ms. S. Sri Vidhya, MA., NET.,	Asst. Prof.
Mrs. S. Logapriya, MA., M.Phil., PGDELT., NET.,	Asst. Prof.
Mr. S. Naresh, MA., SET(AP)., NET., TESOL	Asst. Prof.
Mr. S. Deepan, MA., M.Phil., NET.,	Asst. Prof.
Mrs. S. Clementcia, MA., B.Ed., NET.,	Asst. Prof.
Mr. D. Kevin, MA., B.Ed.,	Asst. Prof.
Mr. L.P. Vishal, MA., B.Ed.,	Asst. Prof.
Ms. Srivarshini V, M.A., NET.,	Asst. Prof.
Dr. Vinitha K K, M.A., M.Phil., Ph.D., PGCTE	Asst. Prof.
Ms. G.D. SweetyK, M.A.,	Asst. Prof.

Department of Commerce - General

Dr. Suresh P, M.Com., NET., NET., M.Phil., MBA., SET., Ph.D.,	Professor & Head
Mrs. P. Karthika, M.Com., SET., (Ph.D.,)	Asst. Prof.
Mr. Arjun NM, M.Com., NET.,	Asst. Prof.
Ms. R. Swetha, M.Com., M.Phil.,	Asst. Prof.
Dr. S. Arul Stephen, M.Com., M.Phil., Ph.D.,	Asst. Prof.
Dr. K.R. Abarna, M.Com., M.Phil., Ph.D.,	Asst. Prof.
Ms. A. Sathya, M.Com., M.Phil., B.Ed., NET.,	Asst. Prof.
Ms. P. Sumithra, M.Com.,	Asst. Prof.

Mr. S. Rajesh Kannan, M.Com.,M.Phil.,HDCM,SLET	Asst. Prof.
Ms. M. Sandhiya, M.Com.,	Asst. Prof.
Mr. Murugan M,	HoD Assistant

Department of Commerce - Accounting & Finance

Dr. G. Purushothaman, MA., M.Com., MBA(HRM)., MBA(FM), PGDFM., PGDPR., M.Phil., Ph.D., D.Litt.	Assoc. Prof. & Head
Mr. S. Susidharan, M.Com.,M.Phil.,NET,SET,PGDCA,PGDTTA.,	Asst. Prof.
Dr. S. Dhanalakshmi, M.Com., SET., M.Phil., PGDCA., Ph.D.,	Asst. Prof.
Dr. Maradon Drison, M.Com., M.Phil., Ph.D.,	Asst. Prof.

Department of Commerce - Bank Management

Dr. P. Pandian, MCS., M.Com.,SLET.,SET.,MBA.,M.Phil.,Ph.D.,	Professor & Head
Dr. M. Prabhakar, M.Com., M.Phil., Ph.D.,	Asst. Prof.
Dr. M. Neela Bai, MA., M.Phil., ADCA., MBA., Ph.D.,	Asst. Prof.
Mr. T. Baladhandayudham, M.Com., M.Phil., M.Ed., SLET.,	Asst. Prof.

Department of Commerce - Corporate Secretaryship

Dr. S. Ganapathy, M.C.S., M.Phil., NET., MBA., Ph.D.,	Assoc. Prof. & Head
Ms. D. Mathivadhani, M.Com., M.Phil., (Ph.D.,)	Asst. Prof.
Ms. K. Nihaarika, M.Com., M.Phil.,	Asst. Prof.
Ms. R. Vijayalakshmi, M.Com.,M.Phil.,MBA.,B.Ed.,NET.,(Ph.D.,)	Asst. Prof.

Department of Commerce - Computer Application

Dr. R. Latha, M.Com., M.Phil., Ph.D.,	Asst. Prof. & Head
Dr. K. Jayachitra, MBA., M.Com., M.Phil., Ph.D.,	Asst. Prof.
Dr. J. Chithralega, M.Com., M.Phil., Ph.D.,	Asst. Prof.
Ms. B. Sasi Prabha, M.Sc., B.Ed., M.Phil., NET.,	Asst. Prof.

Department of Visual Communication

Dr. R. Srinivasan, MA., M.Phil., MCA., SET., Ph.D.,	Asst. Prof. & Head
Ms. Shuvam Mondal, MJMC., NET.,	Asst. Prof.
Mr. I.S. Ziegen Paul, M.Sc.,	Asst. Prof.
Mr. Ratan Kumar, MJMC	Asst. Prof.
Ms. Sethulakshmi G, MA.,	Asst. Prof.
Mr. D. Noah Ruben Immanuel, B.Sc., Dip.in Audio Engineering	Audio Engineering
Mr. K.C. Krishna, M.Sc.,	Graphic Designer
Mr. R. Rajkumar, B.Sc.,	HOD Assistant

School of Management

Dr. Viji R., MBA., M.Com., M.Phil., Ph.D.,	Director

Department of Business Administration

Dr. G. Thiyagarajan, MBA., M.Phil., Ph.D.,	Assoc. Prof.
Dr. L. Padmanabhan, MBA., Ph.D.,	Assoc. Prof.
Dr. V.O. Kavitha, M.Com., MBA., M.Phil., Ph.D.,	Assoc. Prof.
Mrs. Dhanya Krishnan, MBA., M.Phil.,NET.,	Asst. Prof.

Master of Business Administration

Dr. I. Yabesh Abraham Durairaj Isravel, MBA., EPGDHRM., Ph.D.,	Assoc. Prof.
Dr. C.M. Sudha Arogya Mary, MBA., MHRM., MSW., M.Phil., Ph.D.,	Assoc. Prof.
Dr. Bapita Prem, MBA., M.Phil., MHRM., Ph.D.,	Assoc. Prof.
Ms. J. Supriya	HoD Assistant

Department of Computer Science & Computer Application

Mr. P. Chandrasekar, MCA., M.Phil., NET., (Ph.D.,)	Asst. Prof. & Head
Dr. R. Megala, MCA., M.Phil., Ph.D.,	Asst. Prof.
Mrs. T. Shunmugavadivoo, MCA., M.Phil., NET., (Ph.D.,)	Asst. Prof.
Dr. M. Thirunavukkarasu, M.Sc., M.Phil., Ph.D.,	Asst. Prof.
Mrs. C. Sangeetha, MCA., M.Phil.,	Asst. Prof.
Mr. Gunaseelan. C, MCA., NET.,	Asst. Prof.
Mrs. P. Anuradha, M.Sc.,M.Phil.,NET.,	Asst. Prof.

Department of Artificial Intelligence

Mr. R. Krishnan, M.Sc., M.Phil., NET., SET.,	Asst. Prof. & Head

Department of Psychology

Dr. Anuja V, M.Sc., Ph.D., PGMMH.,	Asst. Prof. & Head
Ms. M. Jayalakshmi, M.Sc., M.Phil., B.Ed(SE).,(Ph.D.,)	Asst. Prof.
Ms. S. Keerthana, M.Sc.,	Asst. Prof.
Dr. Solomon M, M.Sc., MBA., MA., M.Div., M.Phil., Ph.D., DCCP., DBMP	Asst. Prof.

Department of Nutrition, FSM & Dietetics

Mrs. D. Sathyabama, M.Sc., M.Phil., NET., SET., (Ph.D.,)	Asst. Prof. & Head
Ms. M. Anitha Karthick, M.Sc., M.Phil., NET.,	Asst. Prof.

Ms. V. Preethi, M.Sc., NET.,	Asst. Prof.
Ms. B.S. Niranjanaa Vani, M.Sc., NET.,	Asst. Prof.

Department of Chemistry

Dr. G. Kavitha, M.Sc., M.Phil., B.Ed., Ph.D.,	Asst. Prof.

Department of Mathematics

Dr. G. Ambika, M.Sc., M.Phil., PGDOR., Ph.D.,	Asst. Prof. & Head
Mr. M. Dharmarajan, M.Sc.,	Asst. Prof.
Mrs. S. Radha, M.Sc., M.Phil., SET.,	Asst. Prof.

Department of Physical Education

Mr. G. Sivamaran, M.PEd., M.Phil., PGD Yoga, DFA, (Ph.D)	Director of Physical Education
Mr. R. Haribabu, B.P.Ed., M.P.Ed., DFSE., TPTW.,	Assistant Director of Physical Education
Ms. J.H. Vasantha Lakshmi, B.PEd., M.PEd.,	Assistant Director of Physical Education
Ms. S. Sandhiya, B.Com.,M.PEd., M.PEd., PGD (Yoga)	Assistant Director of Physical Education

Library

Dr. G. Muruganandham, M.Lis., M.Phil., Ph.D.,	Librarian
Mrs. G. Hemamalini	Library Attender

Training & Placement

Dr. K.S. Prabhakar, M.E., Ph.D.,	Director
Mrs. D. Nithya	Placement Assistant

Laboratory

Mr. Dhinesh S,	Lab Instructor
Ms. R. Sarala	Lab Instructor
Mr. K. Jaya Surya	Lab Instructor
Mrs. MuthuSelvi. K,	Exam Cell Support Staff

Non – Teaching Staff

Mr. MubeenBasha J,	PRO
Mr. Thamizharasan K,	Administrative Officer
Mrs. Radha T,	Office Staff

Mr. John Sundar. A	System Admin.
Ms. M. Haritha	Office Staff
Mrs. Geetha K,	Accountant
Ms. K. Santhiya	Accountant
Mr. Arivazhagan J,	Supervisor
Mr. Ramesh R,	Office Attender
Mr. Kumar B,	Office Attender
Mr. Madhavan J,	Office Attender
Mr. V.P. Muthu Veeran	Office Attender
Mr. Padmanabhan M,	Electrician
Mr. Jothimani. V.	Electrician
Mr. M. Suresh Babu	Electrician
Mr. Magesh Babu D,	House Keeping In-charge
Mr. Anand E	Land Space Supervisor
Mr. Amalraj R	Transport Manager
Mr. John Kennedy P	Plumber

WARNING AGAINST RAGGING

Students are forbidden from ragging. Affected students must report all instances of ragging. They shall write a complaint & drop the letter into the Complaint Box kept in the office.

Ragging is a serious Criminal Offence that attracts severe punishment in the form of Dismissal from the College and Police action resulting in being jailed.

DO NOT RAG AND GET RAGGED

TAMIL NADU PROHIBITION OF RAGGING ACT 1997

S.A. College of Arts & Science strictly adheres to the Tamil Nadu Prohibition of Ragging Act, 1997 and "Regulation on Curbing the Menace of Ragging in Higher Educational Institutions, 2009" (for more details see www.ugc.ac.in). It has taken adequate and necessary measures to curb the menace of Ragging in our institution completely. A multiple mechanism is made to ensure a ragging – free campus.

The measures undertaken as per the UGC directives are as follows-

I. Basic Measures :

- Anti-Ragging Boards are prominently displayed with the email and contact number of the Nodal officer of the Anti-ragging Committee in our College website and Campus area like College Office, Canteen and all common facilities area.
- Anti-ragging warning in the institution's prospectus and information booklet/brochures are issued to all stakeholders.
- In compliance with the UGC Regulations and its 2nd Amendment regarding submission of undertaking by each student and every parent, an online undertaking in every academic year.

- The UGC has notified 3rd Amendment in UGC Regulations on 29th June, 2016 to expand the definition of ragging by including the following
- "3. (i) Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic, place of birth, place of residence or economic background".
- All vantage points are installed with CCTV cameras for proper monitoring against any form of ragging.

II. Counseling and Monitoring Measures

- We follow regular interaction and counselling with the students and detect early signs of ragging and identifying the trouble-triggers.
- Routine and Surprise monitoring and inspection at Canteens, rest cum recreation rooms, toilets, bus-stops and any other measures that auger well in preventing/quelling ragging and uncalled for behaviour/incident are undertaken.

III. Creative Dissemination of the idea of Ragging – free Campus

- Events like Anti-ragging Workshops, seminars and other Creative avenues are used to spread the ideas.
- Safety and Security Apps, WhatsApp Groups without affecting the privacy of the individual are creatively deployed. The following Act of the Tamil Nadu Legislative Assembly received assent of the Governor on the 14th February 1997 and is hereby published for general information.

SEXUAL HARASSMENT OF WOMEN AT WORKPLACE (PREVENTION, PROHIBITION AND REDRESSAL) ACT

Policy Statement :

S.A. College of Arts & Science has a zero-tolerance policy with respect to sexual harassment.

It includes all genders under this policy. A PoSH brochure is issured in this regard.

1. Harassment

The fundamental difference between harassment and fun is whether the person on the receiving end is feeling uncomfortable/abused or not. Even if the perpetrator did not intend it in that way. Intent does not matter. Impact matter.

2. Preventive measures

Being mindful of one's action and its impact can go a long way in preventing harassment. For example, maintaining a safe distance, avoiding physical contact etc. Conscious decision must be made. Eg. Whether to share personal information or join a group. A firm no at the first instance will be the best way to handle abuse. Talking to a confidant or a teacher immediately after the first instance.

3. Code of Conduct

Work place ethics, Do's and Don't for students and staffs

(i) Students

- Do not tease, abuse others by word, writing or action.
- Do not give or receive phone numbers or other e-contact identities to unknown persons.
- Do not share somebody else's contact information to anyone unless they ask you to do so
- Do not Gossip or Spread Rumours

- Respect and maintain personal space
- In case of difficulty approach the lady teachers in your department, then Principal.

(ii) Staff

- Treat all student equally without gender bias
- In case of indiscipline talk to the students in the presence of teachers or staff from both genders.
- Discipline and Decorum should be maintained at all times.
- Respect personal space.
- Respect and maintain confidentiality in case of complaint.
- Do not Gossip or Spread Rumours
- Do not use abusive language or action
- Do not ask for personal information unless absolutely essential.
- Do not share personal contacts of students
- Insist on letter from concerned staff in case students need OD
- For any non-academic activity make sure teachers of both genders are present and the proceeding are transparent and safe.

4. Advisory for non-academic activities

Prior permission must be obtained from the Principal and the HoD/Coordinators of the participating students for any practice/event whether it is within the college or outside. Presence of teaching staffs of both genders from the shift to which the students belong is mandatory.

5. Awareness

Of the types of harassment under PoSH Act and Punishments

- Verbal – Sex based comments, inappropriate description of person, starting sex-based rumours etc.
- Physical – inappropriate touching, patting, pinching etc.
- Visual-Sexual gestures, provocative gestures, leering, ogling, etc.
- Written provocative writing or sketching
- Cyber – unwanted repeated calls, invitation, sending of pornographic material etc.

6. Empowerment

Empowerment can be given only by giving a safe environment. Acting promptly on complaint, maintaining strict confidentiality.

Complaint and redressal in different level complain to the person in charge like class teacher or HoD/Coordinator. The next level of complaint should be given to the Principal.

POCSO

When the victim is a minor

It should be noted that under the POCSO act all the clauses of harassment are the same. However, since the victim is a minor the case must be immediately handed over to the police. It should also be noted that under the POCSO act anybody can make a complaint and not reporting the abuse/harassment of a minor can attract fines and imprisonment of upto 6 months.

RULES AND REGULATIONS

- Students are advised to greet faculty members and other superiors on campus when they happen to see them.
- When a lecturer enters the classroom, all the students should stand and greet him/her. They should take their seats only when they are asked to do so. Likewise, students should stand when the teacher leaves the room.
- During working hours, no students are allowed to leave the classroom or enter without the permission of the teacher.
- During working hours, students shall avoid loitering on the verandas and college campus.
- When moving from one class to another, students should walk silently and in an orderly manner.
- Students are expected to read the notices put up on the boards regularly. Failing to do so and claiming that he/she does not know about the information posted on the college notice board is not excused at any cost.
- Students should dress modestly and decently while coming to college. The dress code for students is to be strictly followed. T-shirts, short tops, and tight-fitting dresses are not allowed.
- Mobile phones are strictly prohibited. If found with students, the mobile phone will be confiscated.
- The cleanliness of the college building, furniture, and surroundings would be the personal responsibility of every student. Let the walls, furniture, floor, and premises be kept clean.
- No student of the college shall be a member of any association or club not connected with the college; without the prior permission of the principal, nor can they take part in any anti-social activities of any kind.

- As per the education rules laid down by the government, the principal has full power to inflict the following punishments : a fine, a suspension, and an expulsion from the college.
- Those who happen to come late to the college should meet the principal before entering the class.
- Students should not wear jewellery or other valuable materials. It will not be returned if it is seized by college.

Attendance

- Although the University prescribes a minimum of attendance to be permitted to sit for the University Examinations, the college insists on regular attendance in the classes.
- No Student will be allowed to absent themselves from the college without valid reasons. They must apply for leave in advance stating the reasons thereof.
- In cases where absence is due to unforeseen circumstances, an application of leave should be submitted as soon as possible. In case of failure, the student will not be permitted to the class.
- All leave letters should be countersigned by the parent or guardian in the case of day-scholars and by the Warden of the Hostels in the case of residents.
- Students should not absent themselves from the internal assessment or any tests conducted in the college.
- Submission of the assignments and conduct of seminars is compulsory.
- Students who happen to absent themselves without authorized leave will meet the Principal prior to attending class on their return to the college.

Library Rules

- The library is a place for individual study and research. Students are requested to maintain an atmosphere of dignity, peace, and silence within the library premises.
- Members are requested to handle the library reading materials with the utmost care. Mutilation, writing, scribbling, marking, and cutting pages will be severely dealt with.
- Users are requested to bring their ID cards issued by the institution while visiting the library. The ID card is a must for borrowing library books and is not transferable.
- All members are requested to keep their personal belongings at the property counter at their own risk. The library is not responsible for any loss or damage.
- Use of personal stereos, music sets, and mobile phones are not permitted inside the library.
- Taking food items, drinks, and other unwanted things to the library is not allowed, and if anyone is found not following these rules, they will be severely punished.
- Faculty members can borrow 04 books, non-teaching staff members can borrow 02 books, and UG students are eligible to borrow 03 books. The books should be returned by the due date.
- The borrowers are requested to check the books and other reading materials thoroughly for any missing pages, chapters, damages, markings, etc. before borrowing.
- Borrowers' books in damaged condition will not be accepted by the library. If any book is found mutilated and spoiled, the borrower must replace it.

- Borrowing privileges may be restricted or suspended in the event of misbehaviour or misuse of library facilities or materials.
- The institute smart ID card used for borrowing library materials is not transferable, and it must be produced whenever requested by library staff.
- Borrowers are responsible for all items issued in their name until they return them to the library.
- Faculty and staff members who are going on long leave, with or without salary, deputation, study leave, or extraordinary leave, will have to return all borrowed materials before leaving the institute.
- No material from the library should be taken out without proper issuance or recording. Any type of violation may lead to disciplinary action.

SACAS Book Bank Scheme

- The SACAS Book Bank Scheme is fully funded by the management. It was started on 15th July, 2022. The scheme has been implemented to endow a collection of undergraduate level textbooks to the meritorious, needy and underprivileged students.
- As per the scheme, a student can borrow up to 4 books from this collection for a period of one semester.
- The library issues a circular in the beginning of every semester which includes the necessary information and application link to avail the benefit as per the library rules. It is also available on our college website.
- Eligible students are advised to make use of the opportunity wisely.

Scholarships and Concession

Our college students can avail themselves of scholarships given by the government of Tamil Nadu and other trusts. Fee concessions and scholarships are given to needy and deserving students. To obtain these scholarships, students should apply in the prescribed form.

The Government of Tamil Nadu sanctions scholarships for Adi-Dravidar (SC) and Scheduled-Tribe (ST) students. These scholarships must be obtained through the proper channels from the district collector.

Fee :

- College fees should be paid on or before the prescribed date to avoid additional late fees.
- Delay in payment of fees is liable to a fine which would be Rs. 1,000/- and will be increasing in a progressive way every 15 days.
- The dates are applicable for both Tuition fee and Transport fee.
- Parents should not expect continuous reminders and extension of fee payment dates indefinitely.

Instalments	Date & Month	Amount
1st Instalment	On or Before 15th June 2024	50% - 1st Instalment
2nd Instalment	On or Before 5th October 2024	50% - 2nd Instalment

Aim & Objectives of Clubs

- To explore and incorporate interest and potential of the students to strengthen and sharpen their multi-intelligence abilities.
- To facilitate students to develop leadership capabilities, conflict management abilities and group dynamics for team building.
- To facilitate students to enhance their creative, imaginative, visualization, realization and introspection abilities in creative and conducive environment for personality development.
- Fostering team spirit, developing physical fitness and stamina in students.

UG REGULATION - From 2024 - 2025

B.A. - ENGLISH

SEMESTER I		SEMESTER II	
PART I	Tamil – I	PART I	Tamil - II
PART II	English – I	PART II	English - II
CORE	Introduction to English Literature Indian Writing in English	CORE	British Literature – I American Literature
ALLIED	-	ALLIED	-
ELECTIVES	Social History of England I Skill Enhancement Course I / English for Communication	ELECTIVES	Social History of England II Skill Enhancement Course II / Public Speaking Skill Skill Enhancement Course III / Digital Literacy and Concepts
Bridge Course	Fundamental Framework for Reading English Literature		
	SEMESTER III		**SEMESTER IV**
PART I	Tamil – III	PART I	Tamil - IV
PART II	English – III	PART II	English - IV

CORE	British Literature II Children's Literature	CORE	World Classics in Translation Language and Linguistics
ALLIED	-	ALLIED	-
ELECTIVES	History of English Literature I Skill Enhancement Course IV / Entrepreneur Skills Skill Enhancement Course V / Interview Skills	ELECTIVES	History of English Literature II Skill Enhancement Course VI / English for Careers Skill Enhancement Course VII / English for Business
SEMESTER V		**SEMESTER VI**	
CORE	Women's Writing Introduction to Folk Literature Indian Writing in TranslationProject	CORE	Literary Criticism New Literatures in English Shakespeare
ALLIED	-	ALLIED	-
ELECTIVES	Literary Forms Myth and Literature	ELECTIVES	English Language Teaching Journalism and Mass Communication
	Value Education		Professional Competency Skill – English for Competitive Examinations
	Summer Internship / Industrial Training		Extension Activity

B.Com. (GENERAL)

SEMESTER I		SEMESTER II	
PART I	Language I	PART I	Language II
PART II	English I	PART II	English II
CORE	1. Financial Accounting I 2. Principles of Management	CORE	1. Financial Accounting II 2. Business Law
ELECTIVES	1. Business Communication 2. Business Environment 3. Business Economics	ELECTIVES	1. Business Legislation Laws 2. Insurance and Risk Management 3. Indian Economic Development
SOFT SKILLS	1. MS Office for Commerce (P) 2. Basic Tamil - I (Other Language Students) * 3. Advanced Tamil-I (Other Language Students)*	SOFT SKILLS	1. Accounting using Excel 2. Basic Tamil - II (Other Language Students) 3. Advanced Tamil - II (Other LanguageStudents) * 4. Retail Management
Foundation Course	Professional Ethics		
SEMESTER III		**SEMESTER IV**	
PART I	Language III	PART I	Language IV
PART II	English III	PART II	English IV
CORE	1. Corporate Accounting I 2. Company Law	CORE	1. Corporate Accounting II 2. Principles of Marketing

ALLIED		ALLIED	
ELECTIVES	1. International Trade 2. Business Mathematics & Statistics 3. E-Commerce	ELECTIVES	1. Financial Services 2. Consumerism & Consumer Protection 3. Operations Research
NME	Environmental Studies	NME	Environmental Studies
SOFT SKILLS	1. Basics of Entrepreneurship 2. Website Designing	SOFT SKILLS	1. Cash Accounting and Operating Cycle 2. Fin Tech
SEMESTER V		**SEMESTER VI**	
CORE	1. Cost Accounting I 2. Banking Law and Practice 3. Income Tax Law andPractice I 4. Auditing and CorporateGovernance	CORE	1.Cost Accounting – II 2. Management Accounting 3. Income Tax Law and Practice II
ELECTIVES	1.Financial Management 2. Indirect Taxation 3.Human Resource Management 4.Office Management & Secretarial Practice	ELECTIVES	1. Entrepreneurial Development 2. Computer Application in Business 3. Logistics and Supply Chain Management 4. Basics of MS Excel
NME	Value Education	NME	
SOFT SKILLS	Summer Internship Industrial Training	SOFT SKILLS	1. General awareness for Competitive Examination
			Extension Activity

B.Com. - BANK MANAGEMENT

SEMESTER I		SEMESTER II	
PART I	Language I	PART I	Language II
PART II	English I	PART II	English II
CORE – I	Financial Accounting I	CORE – III	Financial Accounting II
CORE – II	Principles of Management	CORE – IV	Business Law
ELECTIVE – I	Business Communication	ELECTIVE – II	Indian Economic Development
NME/SEC - 1	MS Office for Commerce	NME	Retail Management
FOUNDATION	Foundation Course FC- Professional Ethics	SEC – 2	Accounting using Excel
SEMESTER III		**SEMESTER IV**	
PART I	Language III	PART I	Language IV
PART II	English III	PART II	English IV
CORE – V	Corporate Accounting I	CORE – VII	Corporate Accounting II
CORE – VI	Company Law	CORE – VIII	Principles of Marketing
ELECTIVE – III	Elective III – Technology in Banking	ELECTIVE – IV	Customer Relationship Management in Banks

SEC – 4	Basics of Entrepreneurship	SEC – 6	Cash accounting and operating cycle
SEC – 5	Website Designing	SEC – 7	Fin Tech
—-	Environmental Studies	—-	Environmental Studies (EVS)
SEMESTER V		**SEMESTER VI**	
Core Paper IX	Cost Accounting – I	Core Paper XIII	Costing Accounting II
Core Paper X	Banking Law & Practice	Core Paper XIV	Management Accounting
Core Paper XI	Income Tax Law and Practice I	Core Paper XV	Income Tax Law and Practice II
Core Paper XII	Auditing and Corporate Governance	Discipline Specific Elective 5/6	International Banking & FOREX Management (OR) Computer Application in Business (OR)
Discipline Specific Elective ½	Financial Management	Discipline Specific Elective 7/8	Treasury Management (OR) Basics of MS Excel
Discipline Specific Elective ¾	Credit and Risk Management in Banks (OR) Retail Banking	—-	Professional Competency Skill Enhancement Course SE - General awareness for Competitive Examination
—-	Value Education	—-	Extension Activity
—-	Summer Internship / Industrial Training		

B.Com. - ACCOUNTING & FINANCE

SEMESTER I		SEMESTER II	
PART I	Language I - Tamil and other Languages	PART I	Language II - Tamil and other Languages
PART II	English I	PART II	English II
CORE	1. Financial Accounting I 2. Principles of Management	CORE	1. Financial Accounting II 2. Business Law
ELECTIVES	Business Communication	ELECTIVES	Elective II - Working Capital Management
NME	Foundation Course FC-Professional Ethics	NME	Retail Management
SOFT SKILLS	MS Office for Commerce	SOFT SKILLS	Accounting using Excel
SEMESTER III		**SEMESTER IV**	
PART I	Language III - Tamil and other Languages	PART I	Language IV - Tamil and other Languages
PART II	English III	PART II	English IV

CORE	Corporate Accounting I Company Law	CORE	Corporate Accounting Principles of Marketing
ALLIED	NIL	ALLIED	NIL
ELECTIVES	Business Mathematics & Statistics	ELECTIVES	Financial Services
NME	Basics of Entrepreneurship	NME	
SOFT SKILLS	Basics of Entrepreneurship / Website Designing	SOFT SKILLS	Cash Accounting and Operating Cycle / FinTech
SEMESTER V		**SEMESTER VI**	
CORE	1. Cost Accounting – I 2. Banking Law and Practice 3. Income Tax Law and Practice I 4. Auditing and Corporate Governance	CORE	1. Cost Accounting – II 2. Management Accounting 3. Income Tax Law and Practice II 4. Financial Reporting
SOFT SKILLS	Value Education	SOFT SKILLS	

B.Com. - CORPORATE SECRETARY SHIP

SEMESTER I		SEMESTER II	
PART I	Language Paper-I	PART I	Language Paper-II
PART II	English Paper-I	PART II	English Paper-II
CORE	1. Financial Accounting – I 2. Principles of Management	CORE	1. Financial Accounting – II 2. Business Laws
EC I	Business Communication / Indian Economic Development / Business Economics	EC II	Office Management & Secretarial Practice / Business Environment / International Trade
SEC I	Basics Personal Finance & Investment Management (OR) Logistics Management / Basic Tamil I / Advanced Tamil I	SEC II	Everyday Banking (OR) Emotional Intelligence Basic Tamil II / Advanced Tamil II
FC	Fundamental Concepts of Accounting & Commerce	SEC III	Time Management (OR) Essential Skills for Personal Development
SEMESTER III		**SEMESTER IV**	
PART I	Language Paper-III	PART I	Language Paper-IV
PART II	English Paper-III	PART II	English Paper-IV
CORE COURSES	1. Corporate Accounting – I 2. Company Law	CORE	1. Corporate Accounting – II 2. Principles of Marketing

EC III	Business Statistics I / Financial Management / E-Commerce	EC IV	Business Statistics II / Consumerism & Consumer Protection / GST and Customs Law
SEC IV	Business Building Skills	SEC VI	GST Filing of Returns
SEC V	Tally Accounting Software Environmental Studies	SEC VII	Professional Skills for Corporate World Environmental Studies (Exam)
SEMESTER V		**SEMESTER VI**	
CORE	1. Cost Accounting 2. Income Tax Law and Practice I 3. Auditing and Corporate Governance 4. Banking Law & Practice	CORE	1. Management Accounting 2. Income Tax Law and Practice II 3. Institutional Training
EC V	Industrial Laws / Insurance and Risk Management	EC VII	Entrepreneurial Development / Computer Application in Business
EC VI	Human Resource Management / Research Methodology	EC VIII	Securities Law & Regulation of Financial Markets / Spreadsheet for Business
PART IV - Compulsory	Value Education	PCSC	Professional Competency Skill - Training for Competitive Examinations
PART IV - Compulsory	Summer Internship / Industrial Training	PART V - Compulsory	Extension Activity

B.Com. - COMPUTER APPLICATION

SEMESTER I		SEMESTER II	
PART I	TAMIL – I	PART I	TAMIL – I
PART II	ENGLISH – I	PART II	ENGLISH – I
CORE	FINANCIAL ACOUNTING	CORE	ADVANCED FINANCIAL ACCOUNTING
CORE	PRINCIPLES OF MANAGEMENT	CORE	BUSINESS LAW
ELECTIVES	PYTHON	ELECTIVES	PROGRAMMING IN C++
NME	MS OFFICE FOR COMMERCE	NME	ACCOUNTING USING EXCEL
SOFT SKILLS	PROFESSIONAL ETHICS	SOFT SKILLS	OVERVIEW OF ENGLISH LANGUAGE COMMUNICATION
SEMESTER III		**SEMESTER IV**	
PART I	TAMIL – III	PART I	TAMIL – IV
PART II	ENGLISH – III	PART II	ENGLISH – IV

CORE	CORPORATE ACCOUNTING I	CORE	CORPORATE ACCOUNTING II
CORE	COMPANY LAW	CORE	PRINCIPLES OF MARKETING
ELECTIVES	DATA STRUCTURE USING JAVA	ELECTIVES	SPSS PRACTICAL
	SEMESTER V		**SEMESTER VI**
CORE	COST ACCOUNTING - I	CORE	COSTING ACCOUNTING II
ELECTIVES	SOFTWARE ENGINEERING + (UML LAB) OBJECT ORIENTED ANALYSIS AND DESIGN	CORE	MANAGEMENT ACCOUNTING
		CORE	INCOME TAX LAW AND PRACTICE II
CORE	BANKING LAW & PRACTICE	CORE	ENTREPRENEURIAL DEVELOPMENT
CORE	INCOME TAX LAW AND PRACTICE I	ELECTIVES	R - LANUGUAGE
CORE	FINANCIAL MANAGEMENT		

BCA

SEMESTER I		SEMESTER II	
PART I	LANGUAGE PAPER -I	PART I	LANGUAGE PAPER -II
PART II	ENGLISH PAPER -I	PART II	ENGLISH PAPER -II
CORE	PYTHON PROGRAMMING	CORE	OBJECT ORIENTED PROGRAMMING USING C++
CORE	PYTHON PROGRAMMING LAB		
ELECTIVES	MATHEMATICS I	CORE	OBJECT ORIENTED PROGRAMMING USING C++ LAB
NME	OFFICE AUTOMATION		
SOFT SKILLS	FUNDAMENTALS OF COMPUTERS	ELECTIVES	MATHEMATICS II
		NME	OFFICE AUTOMATION PRACTICAL
		SOFT SKILLS	QUANTITATIVE APTITUDE
SEMESTER III		**SEMESTER IV**	
PART I	LANGUAGE PAPER -III	PART I	LANGUAGE PAPER-IV
PART II	ENGLISH-III	PART II	ENGLISH-IV
CORE	DATA STRUCTURE	CORE	JAVA PROGRAMMING
CORE	DATA STRUCTURE LAB	CORE	JAVA PROGRAMMING LAB
ELECTIVES	STATISTICS I	ELECTIVES	STATISTICS II

NME	(ENTREPRENEURIAL BASED) : WEBPAGE DESIGN PRACTICAL	NME	EMOTIONAL INTELLIGENCE
SOFT SKILLS	DESKTOP PUBLISHING PRACTICAL	SOFT SKILLS	TECHNICAL WRITING

ENVIRONMENTAL STUDIES

SEMESTER V		SEMESTER VI	
CORE	OPERATING SYSTEMS	CORE	R PROGRAMMING
CORE	RELATIONAL DATABASE MANAGEMNET SYSTEMS	CORE	R PROGRAMMING LAB
		CORE	ADVANCED NETWORKING
CORE	WEB TECHNOLOGY	ELECTIVES	ELECTIVE-III
CORE	WEB TECHNOLOGY PRACTICAL	ELECTIVES	ELECTIVE-IV
ELECTIVES	ELECTIVE-I	CORE	MINI PROJECT EXTENSION ACTIVITY
ELECTIVES	ELECTIVE -II VALUE EDUCATION		

ELECTIVE I	ELECTIVE II	ELECTIVE III	ELECTIVE IV
• Operations Research • Software Engineering • Agile Project Management	• Cloud Computing • Big Data Analytics • Introduction To Data Science	• Mobile Ad-hoc Network • Data Mining and Warehousing • Grid Computing	• Internet of Things and its Applications • Robotics and Its Applications • Network Security

B.Sc. (CS)

SEMESTER I		SEMESTER II	
PART I	LANGUAGE PAPER -I	PART I	LANGUAGE PAPER -II
PART II	ENGLISH PAPER -I	PART II	ENGLISH PAPER -II
CORE	PYTHON PROGRAMMING	CORE	INTRODUCTION TO COMPUTER ARCHITECTURE AND MICROPROCESSOR
CORE	PYTHON PROGRAMMING PRACTICAL		
ELECTIVES	MATHEMATICS I	CORE	INTRODUCTION TO COMPUTER ARCHITECTURE AND MICROPROCESSOR PRACTICAL
NME	OFFICE AUTOMATION		
SOFT SKILLS	FUNDAMENTALS OF COMPUTERS	ELECTIVES	MATHEMATICS II
		NME	QUANTITATIVE APTITUDE
		SOFT SKILLS	PROBLEM SOLVING TECHNIQUES
SEMESTER III		**SEMESTER IV**	
PART I	LANGUAGE PAPER -III	PART I	LANGUAGE PAPER-IV
PART II	ENGLISH III	PART II	ENGLISH-IV
CORE	JAVA PROGRAMMING	CORE	DATA STRUCTURES AND ALGORITHMS
CORE	JAVA PROGRAMMING PRACTICAL	CORE	DATA STRUCTURES AND ALGORITHMS PRACTICAL
ELECTIVES	STATISTICS I		
		ELECTIVES	STATISTICS II

NME	(ENTREPRENEURIAL BASED) : WEBPAGE DESIGN PRACTICAL	NME	EMOTIONAL INTELLIGENCE
SOFT SKILLS	DESKTOP PUBLISHING PRACTICAL	SOFT SKILLS	TECHNICAL WRITING

ENVIRONMENTAL STUDIES

SEMESTER V		SEMESTER VI	
CORE	OPERATING SYSTEMS	CORE	PROGRAMMING IN ASP.NET
CORE	OPERATING SYSTEMS PRACTICAL	CORE	PROGRAMMING IN ASP.NET PRACTICAL
CORE	RELATIONAL DATABASE MANAGEMNET SYSTEMS	CORE	ADVANCED NETWORKING
		ELECTIVES	ELECTIVE-III
CORE	RELATIONAL DATABASE MANAGEMNET SYSTEMS PRACTICAL	ELECTIVES	ELECTIVE-IV
		CORE	PROJECT WITH VIVA VOCE ADVANCED EXCEL PRACTICAL EXTENSION ACTIVITY
ELECTIVES	ELECTIVE-I		
ELECTIVES	ELECTIVE -II VALUE EDUCATION INTERNSHIP		

ELECTIVE I	ELECTIVE II	ELECTIVE III	ELECTIVE IV
• Computer Networks • Mobile Ad-hoc Network • Data Mining and Warehousing	• Software Engineering • Software Testing • Digital Image Processing	• Artificial Intelligence • Introduction To Data Science • Internet of Things and its Applications	• Cloud Computing • Big Data Analytics • Block Chain Technology

B.Sc. - Computer Science with Artificial Intelligence

SEMESTER I		SEMESTER II	
PART I	Language Paper-I	PART I	Language Paper-II
PART II	English Paper-I	PART II	English Paper-II
CORE	1. Python Programming 2. Python Programming Practical	CORE	1. Java Programming 2. Java Programming Practical
EC I	Mathematics I / Statistics I / Physics I	EC II	Mathematics II / Statistics II / Physics II Physics I & II (Practical if selected)
SEC I	Office Automation / Basic Tamil I / Advanced Tamil I	SEC II	Office Automation Practical Basic Tamil II / Advanced Tamil II
FC	Fundamentals of Computers	SEC III	Quantitative aptitude
SEMESTER III		**SEMESTER IV**	
PART I	Language Paper-III	PART I	Language Paper-IV
PART II	English Paper-III	PART II	English Paper-IV
CORE COURSES	1. Data Structures 2. Data Structures Practical	CORE	1. Introduction to Artificial Intelligence 2. Prolog Practical
EC III	Mathematics I / Statistics I / Physics I	EC IV	Mathematics II / Statistics II / Physics II Physics I & II (Practical if selected)
SEC IV	Web Page Design Practical		

SEC V	Desktop publishing Practical Environmental Science	SEC VI	Emotional Intelligence
		SEC VII	Technical Writing Environmental Science (Exam)
		SEC VIII	Internship / Industrial Training (During summer vacation at the end of IV semester, Exam with V semester)
SEMESTER V		**SEMESTER VI**	
CORE	1. Computer Vision 2. Computer Vision Practical 3. Natural Language Processing 4. Natural Language Processing Practical	CORE	1. Machine Learning 2. Machine Learning Practical 3. Fuzzy Logic
EC V	Computer Networks / Software Engineering / Computing System Fundamentals	EC VII	Mobile Ad-hoc Network / Data Mining and Warehousing / Artificial Neural Networks
EC VI	Cloud Computing / Big Data Analytics / Expert System	EC VIII	Internet of Things and its Applications / Robotics and Its Applications / Information Security
PART IV - Compulsory	Value Education	PCSC	Mini Project
SEC VIII	Internship / Industrial Training Exam (During summer vacation at the end of IV semester)	PART IV - Compulsory	Extension Activity

B.Sc. - Home Science- Nutrition, Food Service Management and Dietetics

SEMESTER I		SEMESTER II	
PART I	Tamil/Hindi/French	PART I	Tamil/Hindi/French
PART II	English	PART II	English
CORE	Human physiology	CORE	Food science
CORE	Basics in Food Microbiology	core	Basic cookery (P)
ELECTIVES	Chemistry	ELECTIVES	Chemistry
NME	Women's health and wellness	NME	Foundations of baking
FOUNDATION	Foundation course in N&D	SKILL BASED	Basics in food product development
SEMESTER III		**SEMESTER IV**	
PART I	Tamil / Hindi / French	PART I	Tamil / Hindi / French
PART II	English	PART II	English

CORE	Nutrition through life cycle	CORE	Nutritional biochemistry
CORE	Human nutrition	CORE	Nutritional biochemistry(P)
ELECTIVES	Interior decoration	ELECTIVES	Human development
NME	Consumer education	NME	Preschool and creche management
NME	Foundations of entrepreneurship	NME	Computer application in home Science
SEMESTER V		**SEMESTER VI**	
CORE	Quantity food production and service	CORE	Food service management
CORE	Food preservation	CORE	Dietetics
CORE	Public health nutrition	CORE	Dietetics (P)
CORE	Food safety and quality control	ELECTIVE	Fiber to fabric
ELECTIVE	Sports nutrition	ELECTIVE	Principles of resource management Professional competency skill Extension activities
ELECTIVE	Fundamentals in research Value education Internship training		

B.Sc. - Psychology

SEMESTER I		SEMESTER II	
PART I	Language Paper - I	PART I	Language Paper-II
PART II	English Paper-I	PART II	English Paper-II
CORE	1. Introduction to Psychology - I 2. Biological Psychology	CORE	1. Introduction to Psychology - II 2. Psychology of Childhood
EC I	Building Psychological Capital	EC II	Cross-Cultural Psychology
SEC I	Marriage and Family Life Education / Basic Tamil I / Advanced Tamil I	SEC II	Social Work and Persons with Disability Basic Tamil II / Advanced Tamil II
FC	Careers and Ethics in Psychology	SEC III	Psychological First Aid
SEMESTER III		**SEMESTER IV**	
PART I	Language Paper-III	PART I	Language Paper-IV
PART II	English Paper-III	PART II	English Paper-IV
CORE COURSES	1. Psychology of Adolescence and Early Adulthood 2. Social Psychology - I	CORE	1. Psychology of Middle Age and Old Age 2. Social Psychology - II

EC III	Statistics for Behavioural Science	EC IV	Introduction to Research Methodology
SEC IV	Psychological space for Entrepreneurial development	SEC VI	Psychological Therapy Techniques
SEC V	Relaxation Technique Environmental Studies	SEC VII	Personality Development Environmental Studies (Exam)
SEMESTER V		**SEMESTER VI**	
CORE	1. Psychopathology – I 2. Cognitive Psychology 3. Assessment in Psychology (Practical) 4. Organizational Psychology	CORE	1. Psychopathology - II 2. Educational Psychology 3. Health Psychology
EC V	Counselling Psychology	EC VII	Sports and Exercise Psychology
EC VI	Generic / Discipline - specific Project with Viva Voice	EC VIII	Environmental Psychology
PART IV -	Value Education	PART IV	Professional Competency Skill Psychological Testing and Report Writing
Compulsory	Internship / Industrial Training (During summer vacation at the end of the IV semester)	PART V - Compulsory	Extension Activity

BBA

SEMESTER I		SEMESTER II	
PART I	Language	PART I	Language
PART II	English	PART II	English
CORE	Principles of Management	CORE	Marketing Management
CORE	Accounting for Managers I	CORE	Accounting for Managers II
ELECTIVES	Managerial Economics	ELECTIVES	International Business
NME	Basics of Event Management*	NME	Managerial Skill Development*
SOFT SKILLS	Foundation Course - Managerial Communication	SOFT SKILLS	Business Etiquette and Corporate Grooming
SEMESTER III		**SEMESTER IV**	
PART I	Language	PART I	Language
PART II	English	PART II	English
CORE	Organisational Behaviour	CORE	Business Environment

CORE	Financial Management	CORE	Business Regulatory FrameWork
ELECTIVES	Business Statistics	ELECTIVES	Operations Research
NME	Computer Applications in Business	NME	Tally
SOFT SKILLS	Entrepreneurial Skill New Venture Management Environmental Studies	SOFT SKILLS	Intellectual Property Rights Environmental Studies
SEMESTER V		**SEMESTER VI**	
CORE	Human Resource Management	CORE	Entrepreneurship Development
CORE	Research Methodology	CORE	Services Marketing
CORE	Business Taxation	CORE	Production and Materials Management
CORE	Project with Viva –Voce	ELECTIVES	Consumer Behaviour
ELECTIVES	Financial Services	ELECTIVES	Fundamentals of Logistics Management
ELECTIVES	Management Information system	SOFT SKILLS	Professional Competency Enhancement Quantitative Aptitude Extension Activities
SOFT SKILLS	Value education Summer Internship / Industrial Training		

B.Sc. - VISUAL COMMUNICATION

SEMESTER I		SEMESTER II	
PART I	Language Paper-I	PART I	Language Paper-II
PART II	Communicative English- I	PART II	Communicative English-II
CORE	Introduction to Human Communication, Visual Arts and Aesthetics	CORE	Understanding Human Communication, Photography and Videography,
ALLIED	Digital Drawing and Painting	ALLIED	Image Editing and Color Management (Practical)
ELECTIVES	Graphic Design and Typography	ELECTIVES	Publication Design (Practical)
NME	Digital Storytelling and Script writing	NME	
SOFT SKILLS	Soft Skills-I (College Specific OR Course from Naan Mudalvan Scheme) (Practical)	SOFT SKILLS	Language Skills for Employability : Essential English (OR Course from Naan Mudalvan Scheme) Soft Skills-2 Working with Hyperlocal and Community Media (Practical) (OR Course from Naan Mudalvan Scheme)
SEMESTER III		**SEMESTER IV**	
PART I	Language Paper – III	PART I	Language- Paper - IV
PART II	English Language Through Literature III	PART II	English Language Through Literature II

CORE	Multimedia Technologies and Standards (Theory), Audio-Visual Editing (Practical), 2D and 3D Modelling (Practical)	CORE	Film Appreciation and Analysis (Theory), Animation and Character Design (Practical), Compositing and Visual Effects (Practical),
ALLIED	Multimedia Content Packaging (Practical)	ALLIED	Script Writing and Story board Development (Practical),
ELECTIVES	Design Thinking (Theory)	ELECTIVES	Digital Skills for Employability : Learning Pathway – Microsoft Office Fundamentals and LinkedIn Career Essentials (College Specific OR Course from Naan Mudalvan Scheme) (Practical)
NME	Environmental Studies (EVS) (Examination will be held in IV semester)	NME	
SOFT SKILLS	Soft Skill-3 (College Specific OR Course from Naan Mudalvan Scheme) (Practical)	SOFT SKILLS	Soft Skills-4 (College Specific OR Course from Naan Mudalvan Scheme) (Practical), Environmental Studies
SEMESTER V		**SEMESTER VI**	
CORE	Advertising and Brand Communication (Theory) User Experience Design (Theory) Advanced 3D Texturing and Sculpting (Practical) 3D Environment Design (Practical)	CORE	Media Culture in Tamil Nadu (Theory) Media Entrepreneurship (Theory) Extended Reality Design (Practical)
ALLIED		ALLIED	Extension Activities / Fieldwork (College Specific OR Course from Naan Mudalvan Scheme) (Practical) Cybersecurity Training for Media Professionals (Theory)

M.Com.

SEMESTER I		SEMESTER II	
CORE	Business Finance	CORE	Strategic Cost Management
CORE	Digital Marketing	CORE	Corporate Accounting
CORE	Banking and Insurance	CORE	Setting up of Business Entities
ELECTIVES	Security Analysis and Portfolio Management (or) Operations Research	ELECTIVES	1. Business Ethics and Corporate Sustainability 2. Audit and Due Diligence
ELECTIVES	Labour Laws (or)413E1D: Strategic Human Resource Management	ELECTIVES	1. Rural and Agricultural Marketing 2. Logistics and Supply Chain Management
		SOFT SKILLS	Advertising and Media Management Internship/Industrial Activity (Credits)

SEMESTER III		SEMESTER IV	
CORE	Tax Planning and Management	CORE	Corporate and Economic Laws
CORE	Research Methodology	CORE	Human Resource Analytics
CORE	Advanced Cost and Management Accounting	CORE	Project with Viva
		ELECTIVES	1. Organisational Behaviour 2. Insolvency Law and Practice
CORE	Computer Applications in Business		
ELECTIVES	1. Strategic Management 2. International Financial Management	SOFT SKILLS	1. Skill Enhancement / Professional Competency Consumer Behaviour Extension Activity
SOFT SKILLS	Stock Market Operations Internship/Industrial Activity (Credits)		

MBA - General

SEMESTER I		SEMESTER II	
CORE	434C1A Management Principles and Business Ethics	CORE	434C2A Applied Operations Research
CORE	434C1B Quantitative Techniques and Research Methods in Business	CORE	434C2B Human Resource Management
CORE	434C1C Managing Organizational Behaviour	CORE	434C2C Marketing Management
CORE	434C1D Accounting for Managers	CORE	434C2D Operations Management
CORE	434C1E Managerial Economics	CORE	434C2E Financial Management
CORE	434C1F Legal Systems in Business	CORE	434C2F Strategic Management
EXTRA DISCIPLINARY	434D1A Entrepreneurship Development	EXTRA DISCIPLINARY	434D2A International Business
SOFT SKILLS	434S1A Soft Skills I - Executive Communication	SOFT SKILLS	434S2A Soft Skills II – Business Etiquette
		SOFT SKILLS	434S2B Soft Skills III – Computing Skills

SEMESTER III		SEMESTER IV	
CORE	534C3A Information Systems for Business	CORE	534C4A Project Work & Viva- Voce
ELECTIVE	Elective 1		
ELECTIVE	Elective 2		
ELECTIVE	Elective 3		
ELECTIVE	Elective 4		
ELECTIVE	Elective 5		
ELECTIVE	Elective 6		
EXTRA DISCIPLINARY	534D3A Employability skills		
SOFT SKILLS	534S3A Soft Skills IV – Leadership and Team Building Skills		
INTERNSHIP	534S3B Summer Internship		

M.Sc. - (Visual Communication)

SEMESTER I		SEMESTER II	
CORE	Understanding Human Communication (Theory) (Common)	CORE	Mediated Communication (Theory) (Common)
CORE	Graphic Arts and Animation (Practical)	CORE	Computer Graphics – 2 (Camera and Lighting Techniques) (Practical)
CORE	Computer Graphics – 1 (3D Designs) (Practical)	CORE	Video Editing and Visual Effects (VFX) (Practical)
ALLIED		ALLIED	Anchoring and Presentation Skills (Practical)
ALLIED		ALLIED	
ELECTIVES	Media Aesthetics (Theory)	ELECTIVES	Design Thinking (Theory)
ELECTIVES	Contemporary Trends in Indian Media (Theory)	ELECTIVES	Writing for Multimedia (Theory) (Common)

SEMESTER III		SEMESTER IV	
CORE	Communication Research Methods (Theory) (Common)	CORE	Media Entrepreneurship and Innovation (Theory) (Common)
CORE	Computer Graphics– 3 (Advanced Techniques) (Practical)	CORE	Immersive Media Design (Practical)
CORE	Digital Film making (Practical), Transmedia Narratives and Storytelling (Theory)	CORE	
ALLIED	Internship	ALLIED	Capstone Project (Practical)
ALLIED		ALLIED	Fieldwork/ Hyper local and Community Media (Practical)
ELECTIVES	UX and Interactive Media Design (Theory),	ELECTIVES	Digital Assert Management (Theory)
ELECTIVES	Advertising Strategies (Theory),	ELECTIVES	Podcast and Video Live Streaming Production (Practical)

LIST OF COMMITTEES

Name of the Staff	Designation, Department & Coordinator	Name of Committee
Dr. Suresh P	Professor & Head	Academic Excellence
Dr. S. Ganapathy	Associate Professor & Head	Accreditation / Ranking / Affiliation/AICTE
Dr. P. Pandian	Professor & Head	Examination Committee
Dr. G. Purushothaman	Associate Professor & Head	Anti Ragging & Disciplinary Committee
Dr. R. Srinivasan	Assistant Professor & Head	Press & Media Committee
Mr. G. Sivamaran	Director of Physical Education	Sports Committee
Dr. Viji R	Director, School of Management	Professional Development
Dr. K. S. Prabhakar	Placement Director	Training & Placement and Innovation, Career Advancement Promotion & Entrepreneur Development Cell
Dr. Suresh P	Professor & Head	Research & Development Information Management
Mr. P. Chandrasekar	Assistant Professor & Head	Infrastructure & Resource

LIST OF CELLS

Name of the Staff	Designation, Department & Coordinator	Name of Cell
Dr. S. Ganapathy	Associate Professor & Head in Commerce (Corporate Secretaryship)	IQAC
Dr. R. Latha	Assistant Professor & Head in Commerce (Computer Application)	Women Empowerment Cell

LIST OF CLUBS

Name of the Staff	Designation, Department & Coordinator	Name of Club
Dr. S. Dhanalakshmi	Assistant Professor in Commerce (Accounting & Finance)	Anti-Human Trafficking Club
Dr. R. Latha	Assistant Professor & Head in Commerce (Computer Application)	Inner Wheel Club
Dr. S. Dhanalakshmi	Assistant Professor in Commerce (Accounting & Finance)	RRC
Mr. Arjun. NM	Assistant Professor in Commerce (General)	Rotaract Club Citizen Consumer Club

DEPARTMENT & CLUB EVENTS

DEPARTMENT & CLUB EVENTS

DEPARTMENT & CLUB EVENTS

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DEPARTMENT & CLUB EVENTS

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DEPARTMENT & CLUB EVENTS

DEPARTMENT & CLUB EVENTS

DEPARTMENT & CLUB EVENTS

Internal Examination Schedule for *ODD* Semester			
			Last Date for Mark Entry in ERP
IA 1	Question Paper Submission	**24.07.24**	**09.08.24**
	Exam Dates	**29.07.24 to 02.08.24**	
IA 2	Question Paper Submission	**04.09.24**	**20.09.24**
	Exam Dates	**09.09.24 to 13.09.24**	
Model Exam	Question Paper Submission	**16.10.24**	**01.11.24**
	Exam Dates	**21.10.24 to 25.10.24**	

Internal Examination Schedule for *EVEN* Semester			
			Last Date for Mark Entry in ERP
IA 1	Question Paper Submission	**08.01.25**	**31.01.25**
	Exam Dates	**21.01.25 to 25.01.25**	
IA 2	Question Paper Submission	**19.02.25**	**07.03.25**
	Exam Dates	**24.02.25 to 28.02.25**	
Model Exam	Question Paper Submission	**19.03.25**	**04.04.25**
	Exam Dates	**24.03.25 to 28.03.25**	

Internal Mark Criteria

The Internal marks in all the subjects will be awarded based on Internal Assessment made during the semester concerned. For each subject 25 marks are allotted for internal assessment and 75 marks are allotted for the end semester examination. The marks secured for internal assessment only need to be sent to university by the colleges concerned.

Internal Assessment

It has been decided to introduce internal assessment marks for a total of 25 marks, which are to be distributed as follows:

<table>
<tr><th>Sl. No.</th><th colspan="2">Component</th><th>Distribution of Marks</th></tr>
<tr><td rowspan="3">1</td><td>IA 1</td><td rowspan="3">Best 2 test performances will be taken (i.e., maximum 5 marks will be awarded for each test)</td><td rowspan="3">10</td></tr>
<tr><td>IA 2</td></tr>
<tr><td>Model Examination</td></tr>
<tr><td>2</td><td>Attendance</td><td></td><td>5</td></tr>
<tr><td>3</td><td>Assignment</td><td></td><td>5</td></tr>
<tr><td>4</td><td>Seminar</td><td></td><td>5</td></tr>
<tr><td colspan="3">TOTAL</td><td>25</td></tr>
</table>

Every Semester, two centralized internal assessment examinations for each paper are conducted. Each examination carries maximum of 50 with the duration of one and half hours. The first examination is conducted after covering first 2 units of the syllabus and second examination after covering the portion of 3rd and 4th units of the concerned subject.

Question Paper Pattern

Part A	Answer All the Questions	5 x 2 = 10
Part B	Answer All the Questions	4 x 5 = 20
Part C	Answer All the Questions	2 x 10 = 20

Model examination will be conducted for each subject at the end of the semester, which covers all the five units of the respective subject. The model exam will be conducted for three hours duration with 100 marks.

Question Paper Pattern

Part A	10 out of 12	10 x 2 = 20
Part B	5 out of 7	5 x 5 = 25
Part C	3 out of 5	3 x 10 = 30

Aptitude Training Schedule

Year	Dates	Total Hours
All First Years	05.08.24 to 09.08.24	**30**
All Second Years	08.07.24 to 12.07.24	**30**
All Third Years	01.07.24 to 05.07.24	**30**

Total Working Days in 2024 - 2025

ODD SEMESTER

Month	No. of Working Days
June 2024	08
July 2024	22
August 2024	20
September 2024	20
October 2024	19
November 2024	03
Total	**92**

EVEN SEMESTER

Month	No. of Working Days
December 2024	21
January 2025	19
February 2025	21
March 2025	23
April 2025	08
Total	**92**

DATE	DAY	JUNE - 2024	DAY ORDER	No. of working Days
01.06.24	SATURDAY	HOLIDAY		
02.06.24	SUNDAY			
03.06.24	MONDAY			
04.06.24	TUESDAY			
05.06.24	WEDNESDAY			
06.06.24	THURSDAY			
07.06.24	FRIDAY			
08.06.24	SATURDAY	HOLIDAY		
09.06.24	SUNDAY	HOLIDAY		
10.06.24	MONDAY			
11.06.24	TUESDAY			
12.06.24	WEDNESDAY			
13.06.24	THURSDAY			
14.06.24	FRIDAY			
15.06.24	SATURDAY	HOLIDAY		
16.06.24	SUNDAY	HOLIDAY		
17.06.24	MONDAY	BAKRID HOLIDAY		
18.06.24	TUESDAY			
19.06.24	WEDNESDAY	COLLEGE REOPENING DAY	I	1
20.06.24	THURSDAY		II	2
21.06.24	FRIDAY		III	3
22.06.24	SATURDAY	HOLIDAY		
23.06.24	SUNDAY	HOLIDAY		
24.06.24	MONDAY		IV	4
25.06.24	TUESDAY		V	5
26.06.24	WEDNESDAY	International Day against Drug Abuse	VI	6
27.06.24	THURSDAY		I	7
28.06.24	FRIDAY		II	8
29.06.24	SATURDAY	National Statistics Day - HOLIDAY		
30.06.24	SUNDAY	HOLIDAY		
No . of Working Days - 08				

DATE	DAY	JULY - 2024	DAY ORDER	No. of working Days
01.07.24	MONDAY		III	9
02.07.24	TUESDAY		IV	10
03.07.24	WEDNESDAY		V	11
04.07.24	THURSDAY		VI	12
05.07.24	FRIDAY		I	13
06.07.24	SATURDAY	HOLIDAY		
07.07.24	SUNDAY	HOLIDAY		
08.07.24	MONDAY		II	14
09.07.24	TUESDAY		III	15
10.07.24	WEDNESDAY		IV	16
11.07.24	THURSDAY		V	17
12.07.24	FRIDAY		VI	18
13.07.24	SATURDAY	HOLIDAY		
14.07.24	SUNDAY	HOLIDAY		
15.07.24	MONDAY	காமராஜர் பிறந்த நாள்	I	19
16.07.24	TUESDAY		II	20
17.07.24	WEDNESDAY	MOHARAM HOLIDAY		
18.07.24	THURSDAY		III	21
19.07.24	FRIDAY		IV	22
20.07.24	SATURDAY	HOLIDAY		
21.07.24	SUNDAY	HOLIDAY		
22.07.24	MONDAY		V	23
23.07.24	TUESDAY		VI	24
24.07.24	WEDNESDAY	Question Paper Submission for IA1	I	25
25.07.24	THURSDAY		II	26
26.07.24	FRIDAY		III	27
27.07.24	SATURDAY	HOLIDAY		
28.07.24	SUNDAY	HOLIDAY		
29.07.24	MONDAY	Internal Assessment 1	IV	28
30.07.24	TUESDAY	Internal Assessment 1	V	29
31.07.24	WEDNESDAY	Internal Assessment 1	VI	30
No. of Working Days 8+22 = 30				

DATE	DAY	AUGUST - 2024	DAY ORDER	No. of working Days
01.08.24	THURSDAY	Internal Assessment 1	I	31
02.08.24	FRIDAY	Internal Assessment 1	II	32
03.08.24	SATURDAY	HOLIDAY		
04.08.24	SUNDAY	HOLIDAY		
05.08.24	MONDAY		III	33
06.08.24	TUESDAY		IV	34
07.08.24	WEDNESDAY		V	35
08.08.24	THURSDAY		VI	36
09.08.24	FRIDAY		I	37
10.08.24	SATURDAY	HOLIDAY		
11.08.24	SUNDAY	HOLIDAY		
12.08.24	MONDAY		II	38
13.08.24	TUESDAY		III	39
14.08.24	WEDNESDAY		IV	40
15.08.24	THURSDAY	INDEPENDENCE DAY HOLIDAY		
16.08.24	FRIDAY		V	41
17.08.24	SATURDAY	HOLIDAY		
18.08.24	SUNDAY	HOLIDAY		
19.08.24	MONDAY		VI	42
20.08.24	TUESDAY		I	43
21.08.24	WEDNESDAY		II	44
22.08.24	THURSDAY		III	45
23.08.24	FRIDAY		IV	46
24.08.24	SATURDAY	HOLIDAY		
25.08.24	SUNDAY	HOLIDAY		
26.08.24	MONDAY	GOKULASHTAMI HOLIDAY		
27.08.24	TUESDAY		V	47
28.08.24	WEDNESDAY		VI	48
29.08.24	THURSDAY		I	49
30.08.24	FRIDAY		II	50
31.08.24	SATURDAY	HOLIDAY		
No. of Working Days 8+22+20 = 50				

DATE	DAY	SEPTEMBER - 2024	DAY ORDER	No. of working Days
01.09.24	SUNDAY	HOLIDAY		
02.09.24	MONDAY		III	51
03.09.24	TUESDAY		IV	52
04.09.24	WEDNESDAY	Question Paper Submission for IA2	V	53
05.09.24	THURSDAY		VI	54
06.09.24	FRIDAY		I	55
07.09.24	SATURDAY	VINAYAGAR CHATRUTHI HOLIDAY		
08.09.24	SUNDAY	HOLIDAY		
09.09.24	MONDAY	Internal Assessment 2	II	56
10.09.24	TUESDAY	Internal Assessment 2	III	57
11.09.24	WEDNESDAY	Internal Assessment 2	IV	58
12.09.24	THURSDAY	Internal Assessment 2	V	59
13.09.24	FRIDAY	Internal Assessment 2	VI	60
14.09.24	SATURDAY	HOLIDAY		
15.09.24	SUNDAY	HOLIDAY		
16.09.24	MONDAY	MILADI NABI HOLIDAY		
17.09.24	TUESDAY	Global Corporate Governance Day	I	61
18.09.24	WEDNESDAY		II	62
19.09.24	THURSDAY		III	63
20.09.24	FRIDAY		IV	64
21.09.24	SATURDAY	HOLIDAY		
22.09.24	SUNDAY	HOLIDAY		
23.09.24	MONDAY		V	65
24.09.24	TUESDAY		VI	66
25.09.24	WEDNESDAY		I	67
26.09.24	THURSDAY		II	68
27.09.24	FRIDAY		III	69
28.09.24	SATURDAY	HOLIDAY		
29.09.24	SUNDAY	HOLIDAY		
30.09.24	MONDAY		IV	70
No. of Working Days 8+22+20+20 = 70				

DATE	DAY	OCTOBER - 2024	DAY ORDER	No. of working Days
01.10.24	TUESDAY		V	71
02.10.24	WEDNESDAY	GANDHI JAYANTHI HOLIDAY		
03.10.24	THURSDAY		VI	72
04.10.24	FRIDAY		I	73
05.10.24	SATURDAY	HOLIDAY		
06.10.24	SUNDAY	HOLIDAY		
07.10.24	MONDAY		II	74
08.10.24	TUESDAY		III	75
09.10.24	WEDNESDAY		IV	76
10.10.24	THURSDAY		V	77
11.10.24	FRIDAY	SARASWATHI POOJA HOLIDAY		
12.10.24	SATURDAY	AYUDHA POOJA HOLIDAY		
13.10.24	SUNDAY	HOLIDAY		
14.10.24	MONDAY		VI	78
15.10.24	TUESDAY		I	79
16.10.24	WEDNESDAY	Question Paper Submission for IA3	II	80
17.10.24	THURSDAY		III	81
18.10.24	FRIDAY		IV	82
19.10.24	SATURDAY	HOLIDAY		
20.10.24	SUNDAY	HOLIDAY		
21.10.24	MONDAY	Internal Assessment 3	V	83
22.10.24	TUESDAY	Internal Assessment 3	VI	84
23.10.24	WEDNESDAY	Internal Assessment 3	I	85
24.10.24	THURSDAY	Internal Assessment 3	II	86
25.10.24	FRIDAY	Internal Assessment 3	III	87
26.10.24	SATURDAY	HOLIDAY		
27.10.24	SUNDAY	HOLIDAY		
28.10.24	MONDAY		IV	88
29.10.24	TUESDAY		V	89
30.10.24	WEDNESDAY	HOLIDAY		
31.10.24	THURSDAY	DIWALI HOLIDAY		
No. of Working Days 8+22+20+20+19 = 89				

DATE	DAY	NOVEMBER - 2024	DAY ORDER	No. of working Days
01.11.24	FRIDAY	DIWALI NOMBU HOLIDAY		
02.11.24	SATURDAY	HOLIDAY		
03.11.24	SUNDAY	HOLIDAY		
04.11.24	MONDAY		VI	90
05.11.24	TUESDAY		I	91
06.11.24	WEDNESDAY	Last Working Day for ODD Semester	II	92
07.11.24	THURSDAY			
08.11.24	FRIDAY			
09.11.24	SATURDAY	HOLIDAY		
10.11.24	SUNDAY	HOLIDAY		
11.11.24	MONDAY			
12.11.24	TUESDAY			
13.11.24	WEDNESDAY			
14.11.24	THURSDAY			
15.11.24	FRIDAY			
16.11.24	SATURDAY	HOLIDAY		
17.11.24	SUNDAY	HOLIDAY		
18.11.24	MONDAY			
19.11.24	TUESDAY			
20.11.24	WEDNESDAY			
21.11.24	THURSDAY			
22.11.24	FRIDAY			
23.11.24	SATURDAY	HOLIDAY		
24.11.24	SUNDAY	HOLIDAY		
25.11.24	MONDAY			
26.11.24	TUESDAY	National Law Day		
27.11.24	WEDNESDAY			
28.11.24	THURSDAY			
29.11.24	FRIDAY			
30.11.24	SATURDAY	HOLIDAY		
No. of Working Days 8+22+20+20+19+3 = 92				

DATE	DAY	DECEMBER - 2024	DAY ORDER	No. of working Days
01.12.24	SUNDAY	HOLIDAY		
02.12.24	MONDAY		I	1
03.12.24	TUESDAY		II	2
04.12.24	WEDNESDAY		III	3
05.12.24	THURSDAY		IV	4
06.12.24	FRIDAY		V	5
07.12.24	SATURDAY	HOLIDAY		
08.12.24	SUNDAY	HOLIDAY		
09.12.24	MONDAY		VI	6
10.12.24	TUESDAY		I	7
11.12.24	WEDNESDAY	பாரதியார் பிறந்த நாள்	II	8
12.12.24	THURSDAY		III	9
13.12.24	FRIDAY		IV	10
14.12.24	SATURDAY	HOLIDAY		
15.12.24	SUNDAY	HOLIDAY		
16.12.24	MONDAY		V	11
17.12.24	TUESDAY		VI	12
18.12.24	WEDNESDAY		I	13
19.12.24	THURSDAY		II	14
20.12.24	FRIDAY		III	15
21.12.24	SATURDAY	HOLIDAY		
22.12.24	SUNDAY	National Mathematics Day - HOLIDAY		
23.12.24	MONDAY		IV	16
24.12.24	TUESDAY		V	17
25.12.24	WEDNESDAY	CHRISTMAS HOLIDAY		
26.12.24	THURSDAY		VI	18
27.12.24	FRIDAY		I	19
28.12.24	SATURDAY	HOLIDAY		
29.12.24	SUNDAY	HOLIDAY		
30.12.24	MONDAY		II	20
31.12.24	TUESDAY		III	21
No. of Working Days 21				

DATE	DAY	JANUARY - 2025	DAY ORDER	No. of working Days
01.01.25	WEDNESDAY	NEW YEAR HOLIDAY		
02.01.25	THURSDAY		IV	22
03.01.25	FRIDAY		V	23
04.01.25	SATURDAY	HOLIDAY		
05.01.25	SUNDAY	HOLIDAY		
06.01.25	MONDAY		VI	24
07.01.25	TUESDAY		I	25
08.01.25	WEDNESDAY	Question Paper Submission for IA1	II	26
09.01.25	THURSDAY		III	27
10.01.25	FRIDAY		IV	28
11.01.25	SATURDAY		V	29
12.01.25	SUNDAY	HOLIDAY		
13.01.25	MONDAY	BOGI HOLIDAY		
14.01.25	TUESDAY	PONGAL HOLIDAY		
15.01.25	WEDNESDAY	THIRUVALLUVAR DAY HOLIDAY		
16.01.25	THURSDAY	UZHAVAR THIRUNAL HOLIDAY		
17.01.25	FRIDAY	HOLIDAY		
18.01.25	SATURDAY	HOLIDAY		
19.01.25	SUNDAY	HOLIDAY		
20.01.25	MONDAY	Internal Assessment 1	VI	30
21.01.25	TUESDAY	Internal Assessment 1	I	31
22.01.25	WEDNESDAY	Internal Assessment 1	II	32
23.01.25	THURSDAY	Internal Assessment 1	III	33
24.01.25	FRIDAY	Internal Assessment 1	IV	34
25.01.25	SATURDAY		V	35
26.01.25	SUNDAY	REPUBLIC DAY HOLIDAY		
27.01.25	MONDAY		VI	36
28.01.25	TUESDAY		I	37
29.01.25	WEDNESDAY		II	38
30.01.25	THURSDAY		III	39
31.01.25	FRIDAY		IV	40
No. of Working Days 21+19 = 40				

DATE	DAY	FEBRUARY - 2025	DAY ORDER	No. of working Days
01.02.25	SATURDAY	HOLIDAY		
02.02.25	SUNDAY	HOLIDAY		
03.02.25	MONDAY		V	41
04.02.25	TUESDAY		VI	42
05.02.25	WEDNESDAY		I	43
06.02.25	THURSDAY		II	44
07.02.25	FRIDAY		III	45
08.02.25	SATURDAY		IV	46
09.02.25	SUNDAY	HOLIDAY		
10.02.25	MONDAY		V	47
11.02.25	TUESDAY	THAI POOSAM HOLIDAY		
12.02.25	WEDNESDAY		VI	48
13.02.25	THURSDAY		I	49
14.02.25	FRIDAY		II	50
15.02.25	SATURDAY	HOLIDAY		
16.02.25	SUNDAY	HOLIDAY		
17.02.25	MONDAY		III	51
18.02.25	TUESDAY		IV	52
19.02.25	WEDNESDAY	Question Paper Submission for IA2	V	53
20.02.25	THURSDAY		VI	54
21.02.25	FRIDAY	உலகத் தாய்மொழி தினம்	I	**55**
22.02.25	SATURDAY		II	56
23.02.25	SUNDAY	HOLIDAY		
24.02.25	MONDAY	Internal Assessment 2	III	57
25.02.25	TUESDAY	Internal Assessment 2	IV	58
26.02.25	WEDNESDAY	Internal Assessment 2	V	59
27.02.25	THURSDAY	Internal Assessment 2	VI	60
28.02.25	FRIDAY	Internal Assessment 2	I	61
No. of Working Days 21+19+21= 61				

DATE	DAY	MARCH - 2025	DAY ORDER	No. of working Days
01.03.25	SATURDAY	HOLIDAY		
02.03.25	SUNDAY	HOLIDAY		
03.03.25	MONDAY		II	62
04.03.25	TUESDAY		III	63
05.03.25	WEDNESDAY		IV	64
06.03.25	THURSDAY		V	65
07.03.25	FRIDAY		VI	66
08.03.25	SATURDAY		I	67
09.03.25	SUNDAY	HOLIDAY		
10.03.25	MONDAY		II	68
11.03.25	TUESDAY		III	69
12.03.25	WEDNESDAY		IV	70
13.03.25	THURSDAY		V	71
14.03.25	FRIDAY		VI	72
15.03.25	SATURDAY	HOLIDAY		
16.03.25	SUNDAY	HOLIDAY		
17.03.25	MONDAY		I	73
18.03.25	TUESDAY		II	74
19.03.25	WEDNESDAY	Question Paper Submission for IA3	III	75
20.03.25	THURSDAY		IV	76
21.03.25	FRIDAY		V	77
22.03.25	SATURDAY		VI	78
23.03.25	SUNDAY	HOLIDAY		
24.03.25	MONDAY	Internal Assessment 3	I	79
25.03.25	TUESDAY	Internal Assessment 3	II	80
26.03.25	WEDNESDAY	Internal Assessment 3	III	81
27.03.25	THURSDAY	Internal Assessment 3	IV	82
28.03.25	FRIDAY	Internal Assessment 3	V	83
29.03.25	SATURDAY		VI	84
30.03.25	SUNDAY	TELUGU NEW YEAR HOLIDAY		
31.03.25	MONDAY	RAMZAN HOLIDAY		
No. of Working Days 21+19+21+23 = 84				

DATE	DAY	APRIL - 2025	DAY ORDER	No. of working Days
01.04.25	TUESDAY		I	85
02.04.25	WEDNESDAY		II	86
03.04.25	THURSDAY		III	87
04.04.25	FRIDAY		IV	88
05.04.25	SATURDAY	HOLIDAY		
06.04.25	SUNDAY	HOLIDAY		
07.04.25	MONDAY		V	89
08.04.25	TUESDAY		VI	90
09.04.25	WEDNESDAY		I	91
10.04.25	THURSDAY	MAHAVEER JAYANTHI HOLIDAY		
11.04.25	FRIDAY	Last Working Day for EVEN Semester	II	92
12.04.25	SATURDAY			
13.04.25	SUNDAY	HOLIDAY		
14.04.25	MONDAY	TAMIL NEW YEAR HOLIDAY		
15.04.25	TUESDAY			
16.04.25	WEDNESDAY			
17.04.25	THURSDAY			
18.04.25	FRIDAY	GOOD FRIDAY HOLIDAY		
19.04.25	SATURDAY	HOLIDAY		
20.04.25	SUNDAY	HOLIDAY		
21.04.25	MONDAY			
22.04.25	TUESDAY			
23.04.25	WEDNESDAY			
24.04.25	THURSDAY			
25.04.25	FRIDAY			
26.04.25	SATURDAY	HOLIDAY		
27.04.25	SUNDAY	HOLIDAY		
28.04.25	MONDAY			
29.04.25	TUESDAY			
30.04.25	WEDNESDAY			
No. of Working Days 21+19+21+23+8 = 92				

DATE	DAY	MAY - 2025	DAY ORDER	No. of working Days
01.05.25	THURSDAY	MAY DAY HOLIDAY		
02.05.25	FRIDAY			
03.05.25	SATURDAY	HOLIDAY		
04.05.25	SUNDAY	HOLIDAY		
05.05.25	MONDAY			
06.05.25	TUESDAY			
07.05.25	WEDNESDAY			
08.05.25	THURSDAY			
09.05.25	FRIDAY			
10.05.25	SATURDAY	HOLIDAY		
11.05.25	SUNDAY	HOLIDAY		
12.05.25	MONDAY			
13.05.25	TUESDAY			
14.05.25	WEDNESDAY			
15.05.25	THURSDAY			
16.05.25	FRIDAY			
17.05.25	SATURDAY	HOLIDAY		
18.05.25	SUNDAY	HOLIDAY		
19.05.25	MONDAY			
20.05.25	TUESDAY			
21.05.25	WEDNESDAY			
22.05.25	THURSDAY			
23.05.25	FRIDAY			
24.05.25	SATURDAY	HOLIDAY		
25.05.25	SUNDAY	HOLIDAY		
26.05.25	MONDAY			
27.05.25	TUESDAY			
28.05.25	WEDNESDAY			
29.05.25	THURSDAY			
30.05.25	FRIDAY			
31.05.25	SATURDAY	HOLIDAY		

TIME TABLE

Academic Year..... Semester..... Degree / Branch.....

DAY ORDER	Period 1	Period 2	Period 3	Period 4	Period 5
1					
2					
3					
4					
5					
6					

S.A. COLLEGE OF ARTS & SCIENCE

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