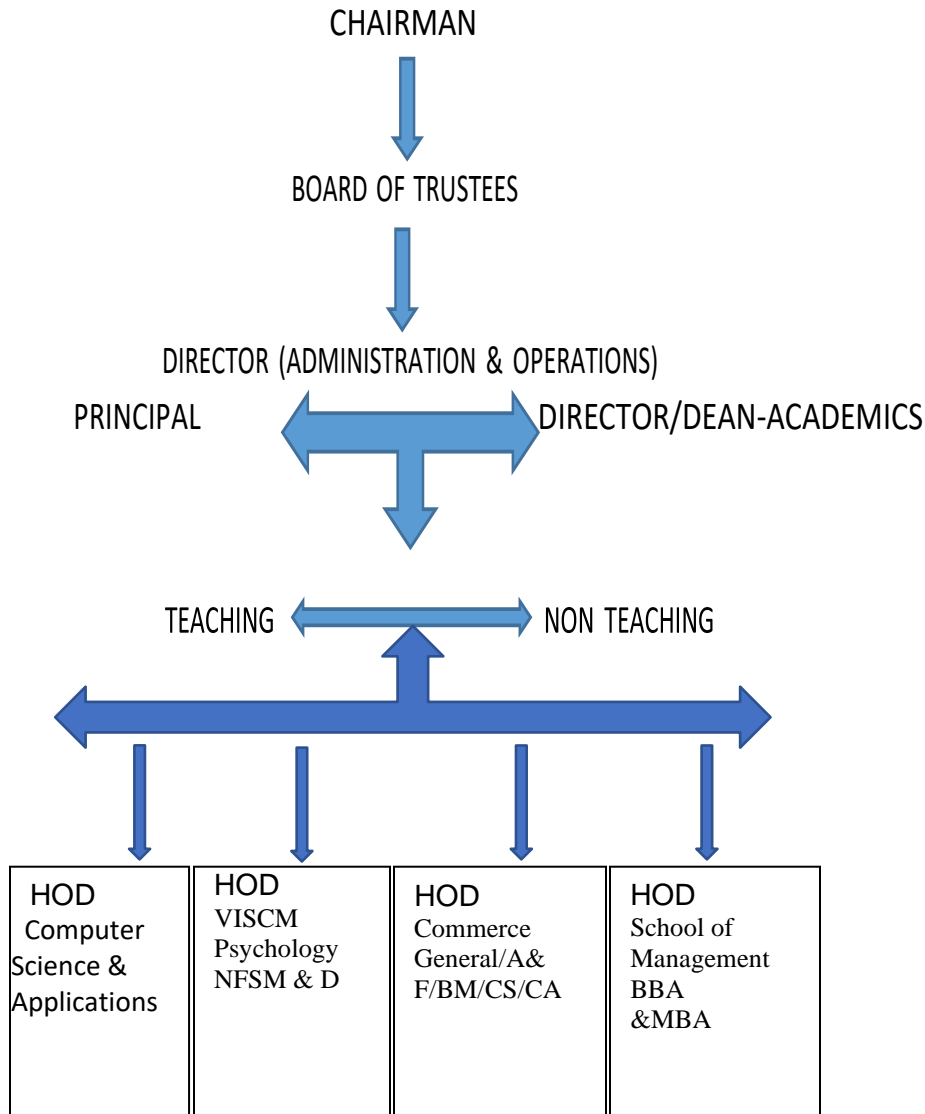


MANDATORY DISCLOSURE

Mandatory Disclosure by Institutions running AICTE approved

1.NAME OF THE INSTITUTION	S.A. COLLEGE OF ARTS & SCIENCE POONAMALLEE-AVADI MAIN ROAD, THIRUVERKADU,CHENNAI – 600 077 PH: 75501 01114,96000 94064 E-MAIL : info@sacas.ac.in				
2.NAME & ADDRESS OF THE TRUST	DHARMA NAIDU EDUCATIONAL AND CHARITABLE TRUST POONAMALLEE-AVADI MAIN ROAD, THIRUVERKADU ,CHENNAI – 600 077 PH: 75501 01114,96000 94064				
3.NAME & ADDRESS OF THE DIRECTOR/PRINCIPAL	DR. MALATHI SELVAKKUMAR POONAMALLEE AVADI MAIN ROAD,THIRUVERKADU, CHENNAI 600077, TAMIL NADU E-MAIL : principal@sacas.ac.in				
4.NAME OF THE AFFILIATING UNIVERSITY	UNIVERSITY OF MADRAS CHENNAI				
5.GOVERNANCE					
A. DETAILS OF TRUSTEES: MEMBERS OF THE BOARD					
Name	Designation	Trustee Since	Trustee Till	Mobile Number	Email
D.DURAISAMY	Chairman	09/21/1992	08/31/2024	9443638680	saec@saec.ac.in
D.PARANTHAMAN	Vice Chairman & Member	09/21/1992	08/31/2024	9840533339	saec@saec.ac.in
D.DASARADHAN	Secretary	09/21/1992	08/31/2024	9840067977	saec@saec.ac.in
S.GOPINATH	Member	06/20/1996	08/31/2024	9444014299	saec@saec.ac.in
S.AMARNAATH	Member	11/28/2011	08/31/2024	9941067999	correspondent@sae c.ac.in

B. Organizational Chart



<p>C) Nature And Extent Of Involvement of Faculty And Students In Academic Affairs/Improvements</p>	<ul style="list-style-type: none"> • Empowering faculty to choose the right pedagogy to ensure effective teaching learning • Faculty attend Management Development Programmes/seminars/workshops for personal and professional growth
<p>D) Mechanism / Norms And Procedure For Democratic / Good Governance</p>	<ul style="list-style-type: none"> • Establishment IQAC committee and Academic Excellence committee follow up the mechanism for good governance
<p>E) Student Feedback On Institutional Governance/ Faculty Performance</p>	<ul style="list-style-type: none"> • Online feedback from the students about the performance of the faculty and delivery of the course is taken every semester on a graded scale and results are communicated to the staff concerned with relevant remarks

F) Grievance Redressal mechanism for Faculty, staff and students		A staff and students Redressal committee exists in our Institution. The constitution of the committee is as follow:		
S. NO	Name of the Member	Designation	Profession	
1	Dr. Malathi Selvakkumar	Chairperson	Principal	
2	Dr. Viji.R	Senior Member	Professor/MBA	
3	Dr. S.Prathap	Member	Assoc.Prof/Mathematics	
4	Dr.E.Esakkiammal	Member	Assoc.Prof -Tamil	
G) Establishment of Anti-ragging committee		The constitution of the committee is as follows		
S. No	Name of the Member	Profession	Associated with	Duties to be Performed
1.	Dr. Malathi Selvakkumar	Principal	Academics	Co-Ordinator
2.	Dr.G.Purushothaman	Asso.Prof &Head/A&F	Academics	Member
3.	Dr.S.Prathap	Asso.Prof &Head/Mathematics	Academics	Member
4.	Mrs.P.Karthika	Asst.Prof/B.Com. General	Academics	Member
5.	Dr.Yabesh Abraham Durairaj Isravel	Asso.Prof/MBA	Academics	Member
6.	Mr.M.Vijayakumar	Asst.Prof & Head/Tamil	Academics	Member
7.	Mr.P.SivaMaran	Physical Director	PED	Member
8.	Mr.T.D. Ragothaman	Press Reporter	Media Person	Member
9.	M.Yeswanthan	I M.Com. General	Student	Member
10.	A.Saravanan	I MBA	Student	Member
11.	Arun Kumar.M	II BBA	Student	Member
12.	Akhilan	II B.Sc.CS	Student	Member
13.	Stephen Raj	II BCA	Student	Member
14.	Swathi.R	II B.Com. General	Student	Member
15.	Mr. Anandan	Inspector of Police Thiruverkadu Station	Police Admin	Member
H) Establishment of Online GrievanceRedressal Mechanism		Yes		
I) Establishment of Grievance RedressalCommittee in the Institution and Appointment of OMBUDSMAN by the University		<ul style="list-style-type: none"> • A Letter communicated to the University for appointing ombudsman for the affiliated college the zone. • College appointed Dr. Viji R/Professor, MBA as the OMBUDSMAN 		
J) Establishment of Internal ComplaintCommittee (ICC)		The ICC committee established and the constitutionof the committee is as follows		

S. NO	Name of the Members	Designation	
1.	Dr. Malathi Selvakkumar	HOI	
2.	Dr. Viji R	Professor/MBA	
3	Dr.R.Latha	Head-B.Com(CA)	
4	Mrs.Jothilakshmi . Sundaresan	Advocate, Madras High Court Co-founder-Simple Women Federation	
K) Establishment of Committee for SC/ ST		Established and the constitution of the committee is as follows:	
S. No	Name of the Member	Designation	Profession
1.	Dr. Malathi Selvakkumar	Coordinator	Principal
2.	Mrs.D. Sathiyabama	Member	Head- Nutrition, FSM & Dietetics
3.	Ms. Prabhjot Kaur T	Member	Asst.Prof/B.Com Genera
4.	Ms.Swetha.R	Member	Asst.Prof/B.Com .General
5.	Mr.Rupesh Tamilarasan	Member	I MBA
6.	Ms.Ahalya.S	Member	I MBA
L) Internal Quality Assurance Cell		Established Internal Quality Assurance Cell from	
S.No	Name of the Staff	Designation	
1	Thiru.P.Venkatesh Raja	Correspondent	
2	Dr. Malathi Selvakkumar	Principal & Chairperson – IQAC	
3	Dr.G.Purushothaman	Head-B.Com(A&F)	
4	Dr.Viji.R	Director-MBA	
5	Dr.S.Ganapathy	Head-Corporate Secretary ship	
6	Dr. Suresh P	Head-B.Com(General)	
7	Dr.P.Pandian	Head-B.Com(Banl Management)	
8	Dr.R.Latha	Head-B.Com(CA)	
9	Dr. R.Srinivasan	Head-B.Sc Viscom	

10	Mr.P. Chandrasekar	Head-CS &CA
11	Dr. R.Krishnan	Head-AI
12	Ms.M.Jayalakshmi	Head- Psychology
13	Mr.M.Thanga Kumaran	Head-English
14	Mrs.D.Sathyabama	Head- Nutrition, FSM & Dietetics
15	Dr. S.Prathap	Head-Mathematics
16	Mr. Vijayakumar	Head-Tamil
6 Programmes		
Name of the programmes approved by AICTE	<u>UG Degree Programmes</u> NIL	
	<u>PG Programmes</u> Master of Business Administration	
Name of the programmes Accredited by NBA	Not Eligible for Accreditation	
Name of the programmes NAAC Accredited	Not applied	

Details of Programme:

Name	M B A - Master of Business Administration				
No. of Seats	60				
Duration	2 Years				
Cut off Marks	Year	GOVT		MGMT	
		MAX	MIN	MAX	MIN
	2023-24	90.063	6.723	52	19
Fee	Govt Quota : 60,000 per year Mgmt Quota : 70,000 per year				
Placement	Year	High	Avg	Low	
	NOT APPLICABLE				

7. For each Programme Collaborated provide the following: Not Applicable

8. Faculty List

S. NO	NAME OF THE FACULTY	DESIGNATION	QUALIFICATION	DOJ
1.	Dr. Viji R	Professor	M.BA., M.COM., M. Phil., Ph.D	07.06.2023
2.	Dr. Yabesh Abraham Durairaj Isravel	Associate Professor	M.BA., Ph.D	17.07.2023
3.	Dr. C.M. Sudha Arogya Mary	Associate Professor	M.BA.,MHRM., MSW., M.Phil., Ph. D	01.09.2023
4.	Dr. G. Thiyagarajan	Associate Professor	M.BA., M. Phil., Ph.D	31.07.2019
5.	Dr. L. Padmanaban	Assistant Professor	M.B.A., Ph.D	18.10.2021
6.	Ms. Indiragandhi	Assistant Professor	M.B.A.,	02.01.2024

Profile of Principal

1. Name : Dr. Malathi Selvakkumar
2. Date of Birth : 30-05-1965
3. Education Qualification : M.Com., M.B.A.,
M.H.R.M.,M.Phil., Ph.D.,
(D.Litt.)
4. Work Experience
- Teaching : 35
- Research : 20
- Industry : -
- Others : -
5. Area of specializations : HR, Marketing & Organizational
Behaviour
6. Subjects teaching at Under Graduate level : Accounts, Marketing & Banking

Post Graduate level : HR, OB & Finance
 7. Research Guidance : 1 Ph.D. & 1 M.Phil. Awarded
 8. Projects carried out : -
 9. Patents : -
 10. Research Publications : 60 + (ISBN, ISSN & Scopus)
 11. No. of Books published with details : 4

Sl.No	Name of the Book	ISBN Details	Year of Publication	Name of Publisher
1	Nurturing Economic Development through Corporate Social Responsibility	978-93-81195-116 (edited)	February, 2012	United Publishers
2	Emotional competencies of front line bank employees – A Literature Survey	978-81-8209-268-6 Self-authored	2014	Vijay Nicole Imprints Ltd
3	Paradigms in Management and Entrepreneurship	978-93-5267-587-6 (edited)	2016	Dr.Gibson G.Vedamani
4	Business Law	978-93-5577-490-3 Self-authored	2023	Charulatha Publications

9. Fee

	Details of fee, as approved by State Fee:Committee, for the Institution		Govt Quota : 60,000 per year Mgmt Quota : 70,000 per year	
	Time schedule for payment of fee for the entire programme		Yearly fees - During the beginning of the ODDsemester of every Academic year	
	No. of Fee waivers granted with amount and name of students		NIL	
	Number of scholarships offered by the Institution, duration and amount			
S. NO	NAME OF THE SCHEME	DURATION	NUMBER OF STUDENTS BENEFITED	AMOUNT
1.	Sports Scholarship	1 year (will be extended based on eligibility)	2	35000
	Criteria for fee waivers/ scholarship		SPORTS SCHOLARSHIP	
			District Level Player	
	Estimated cost of Boarding and Lodging in Hostels		NA	

10. Admission

- Number of seats sanctioned with the year of approval

SL.NO	DEGREE	YEAR OF STARTING	YEAR OF APPROVAL	SANCTIONED STUDENTS STRENGTH
1	M.B.A	2023	2023	60

- Number of Students admitted under various Categories each year in the last three years

SL NO	YEAR		GOVT	MGT	MIN	LAPS
1	2023-24	PG	8	34	18	10

- Number of applications received during last two years for admission under Management Quota and number admitted

Year	Application Received	Admitted
2023-2024	211	52

Admission Procedure

Mention the admission test being followed name and address of the Test Agency and its URL (website)	For MCA,/MBA - TN MBA/MCA Admissions – GCT College , Coimbatore
Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET (State conducted test/ University tests/ CMAT/ GPAT)/Association conducted test)	TANCET Allotment :8 Consortium Allotment :52
Calendar for admission against Management/vacant seats:	For B.E./B.Tech., CET (Consortium of Self-Financing Professional, Arts and Science Colleges in TamilNadu, Chennai-600014.) Web: www.tnsfconsortium.org As fixed by the CET (Consortium of Self-Financing Professional, Arts and Science Colleges in Tamil Nadu, Chennai-600014.)
Last date of request for applications	As announced by the Directorate of Technical Education, Chennai, GCT College , Coimbatore, Tamil Nadu.
Last date of submission of applications	As announced by the Directorate of

	Technical Education, Chennai, GCT College , Coimbatore, Tamil Nadu.
Dates for announcing final results	As announced by the Directorate of Technical Education, , Chennai, GCT College , Coimbatore, Tamil Nadu.
Release of admission list (main list and waiting list shall be announced on the same day)	Yes
Date for acceptance by the candidate (time given shall in no case be less than 15 days)	As per the University of Madras Allotment order
Last date for closing of admission	As announced by the University of Madras Directorate of Technical Education, , Chennai
Starting of the Academic session	As announced by the University of Madras, Chennai.
The waiting list shall be activated only on the expiry of date of main list	Yes
The policy of refund of the fee, in case of withdrawal, shall be clearly notified	Yes

11. Criteria and Weightages for Admission

- Describe each criterion with its respective weightages i.e. Admission Test, marks in qualifying examination etc.
- Mention the minimum level of acceptance, if any

Criteria and Weightages for Admission

Describe each criterion with its respective weightages i.e. Admission Test, marks in qualifying examination etc.	A pass in any branch of study of a Bachelor Degree/Master Degree of the University of Madras or any other University recognized by the UGC/AIU or a qualification accepted by this University as equivalent thereto and admission test
Mention the minimum level of acceptance, if any	
Mention the cut-off levels of percentage and percentile score of the candidates in the admission test for the last three years	NA

Mention the cut-off levels of percentage and percentile score of the candidates in the admission test for the last three years

	2023-2024
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DEPARTMENT & YEAR	GOVT		MANAGEMENT	
	MAX	MIN	MAX	MIN
MBA	90.063	6.723	52	19

List of Applicants List of candidates whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats

Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over)	On the basis of Common Entrance Test conducted by Consortium of Self-Financing Professional, Arts and Science Colleges in Tamil Nadu
Results of Admission Under Management seats	

S.No	Category	Name	Branch Applied	Cut Off
1	Mgmt	ARUN KUMAR K	MBA	49
2	Mgmt	ARUN V	MBA	44
3	Mgmt	DEEPAK RAM R	MBA	35
4	Mgmt	DHAYANITHI R	MBA	35
5	Mgmt	DINESH N	MBA	50
6	Mgmt	ESHWARAN RG	MBA	45
7	Mgmt	HARI RAJA R	MBA	30
8	Mgmt	IRWIN MANOJ J P	MBA	19
9	Mgmt	JESHURUN C	MBA	46
10	Mgmt	KAMALESH R	MBA	26
11	Mgmt	KEERTHI TEJA M	MBA	41
12	Mgmt	MADHANKUMAR R	MBA	31

13	Mgmt	NAVEEN B	MBA	46
14	Mgmt	NAVEEN KUMAR A B	MBA	23
15	Mgmt	NAVEEN.KUMAR S	MBA	34
16	Mgmt	NITHIN KUMAR A	MBA	52
17	Mgmt	PRAVEEN KUMAR S	MBA	27
18	Mgmt	PURUSHOTHAMAN S	MBA	38
19	Mgmt	ROOBUZ.YP	MBA	39
20	Mgmt	RUPESH TAMILARASAN	MBA	51
21	Mgmt	SANJAY V	MBA	37
22	Mgmt	SANTHOSH R	MBA	45
23	Mgmt	SARAVANAN A	MBA	34
24	Mgmt	SATHISHKUMAR R	MBA	35
25	Mgmt	SESHATHRI C	MBA	30
26	Mgmt	SHOBAN RAJ S	MBA	31
27	Mgmt	YUVARAJ R	MBA	42
28	Mgmt	AHALYA S	MBA	25
29	Mgmt	BHARATHI R	MBA	42
30	Mgmt	CAROLENE JESSICA RAJ R	MBA	51
31	Mgmt	CHANDHINI M L	MBA	44
32	Mgmt	G.T. DHIVYA	MBA	46
33	Mgmt	DIVYA DHARSHINI J	MBA	48
34	Mgmt	HEMALATHA D	MBA	37
35	Mgmt	HEMAPRIYA R	MBA	37
36	Mgmt	JANANI S	MBA	33

37	Mgmt	JAYAKAVIPRIYA K	MBA	49
38	Mgmt	MERLIN EZHILARASI. G	MBA	44
39	Mgmt	NANDHA SHREE K	MBA	39
40	Mgmt	NITHYA SREE R	MBA	47
41	Mgmt	PAVITHRA R	MBA	42
42	Mgmt	PREETHA R	MBA	45
43	Mgmt	PRIYADHARSHINI P	MBA	41
44	Mgmt	SANDHIYA G	MBA	34
45	Mgmt	SANTHANA LAKSHMI J	MBA	48
46	Mgmt	SHALINI V	MBA	40
47	Mgmt	SHANMUGA PRIYA P	MBA	40
48	Mgmt	SOWMIYA B	MBA	28
49	Mgmt	SWATHI K	MBA	51
50	Mgmt	SWATHI R	MBA	46
51	Mgmt	VIJAYALAKSHMI K	MBA	38
52	Mgmt	VIJAYALAKSMIJ	MBA	33

Results of Admission Under Government seats

S.No	Category allotted in	Name	Branch Applied	Cut Off
1	MBC	BALAKRISHNAN P	MBA	34.122
2	BC	GANESH P	MBA	18.143
3	OC	HARISH T	MBA	49.824
4	OC	THARUN N K	MBA	63.621
5	OC	YOKESH P	MBA	90.063
6	OC	PRIYADHARSHINI S	MBA	52.823

7	OC	SEVIKA S	MBA	60.275
8	SC	THRISHA MONICA N	MBA	69.260

Vacant seats

Branch	Sanctioned Intake	Sanctioned Intake		Admitted			Vacancy	
		GQ	MQ	GQ	MQ	LAPS	GQ	MQ
MBA	60	18	42	8	42	10	10	0

Information of Infrastructure and Other Resources Available

S.No	Details	Number	Area
1	Class Room	2	84.5
2	Tutorial Room	1	33
3	Seminar Room	1	240.3
4	Library & Reading Room	1	307.9
5	Computer Centre	1	231.6
6	Language Lab	1	33
7	Hostel Facilities	Nil	

Barrier Free Built Environment for disabled **and elderly persons -Available**

Occupancy Certificate

OCCUPANCY CERTIFICATE FOR BUILDING

Certified that the dry/wet lands comprised in the following survey numbers situated at Veeraraghavapuram, Thiruverkadu Town Ship, Poonamallee Taluk, Thiruvallur District, Tamil Nadu are owned by Dharma Naidu Educational & Charitable Trust, No.9, Poonamallee – Avadi Main Road, Veeraraghavapuram, Thiruverkadu Post, Chennai-77 run by S.A. College of Arts & Science that the following building has been approved by Member Secretary, CMDA, Chennai. These buildings are belonging to S.A. College of Arts & Science, Poonamallee-Avadi Main Road, Thiruverkadu, Chennai – 600 077 occupied for Class Rooms, Laboratories, Office, Seminar Hall and College canteen. I further to state and confirm that this information about the Occupancy Certificate is true and complete.

S. No.	Building Floor	Square Meter
1	Ground Floor	2529.18
2	First Floor	2529.18
3	Second Floor	2529.18
4	Third Floor	2529.18
5	Shed	380.90
	Total	10,497.62


18-5-2023
Village Administrative Officer*
கிராம நிர்வாக அலுவலர்
12. வீராசலையூர்
13. கந்தளேசலையூர்
14. திருவேற்காடு
புத்தூர்வாசி வட்டம், திருவள்ளூர் மாவட்டம்.

To,
The Chairman,
S.A. College of Arts & Science
No.9, Poonamallee – Avadi Main Road,
Veeraraghavapuram, Thiruverkadu Post,
Chennai-77

P
VENKATE
SH RAJA
Digitally signed
by P VENKATESH
RAJA
Date: 2023.05.22
12:57:03 +05'30'

Fire & Safety Certificate-Available

FIRE SERVICE LICENSE

(Under Section 13 of the Tamil Nadu Fire Service Act 1985 and with
Tamil Nadu Fire Service Rules 1990 Appendix III)

R.C.No. 6069/B2/2023

LICENSE NO: 1483/2023

DATE: 04.04.2023

LICENSE is here by granted under section 13 of the Tamil Nadu Fire Service Act 1985, for TO RUN COLLEGE OF ARTS & SCIENCE (GF+3) in the name of M/s. S.A. COLLEGE OF ARTS & SCIENCE. Within the jurisdiction of Poonamallee Panchayat at, S. No. 101/1,101/2B, 101/3, 101/3B, 130/1, 130/1B, 131/1, 131/2 & 131/4, Poonamallee - Avadi Main Road, Veeraragavapuram, Thiruverkadu, Chennai – 600077. With a total built up area 10650.7 Sq. mts With Subject to the condition mentioned below noted there on and such other conditions as may be prescribed. The above premises inspected by Poonamallee Station Officer, Mr. N.Panchavarnam on 31.03.2023.


CONDITIONS

As per TamilNadu Fire Service Act 1985 Section 13 of Chapter II and appendix V of this Act.

1. This License Is Valid For One Year From The Date Of Issue.
2. Regular License Has To Be Obtained From The Competent Authority.
3. The Following Fire & Life Safety Systems / Arrangements provided in the building should be kept in good working condition always.
 - I. Fire Extinguisher – 20 No's.
 - II. Over Head Tank with capacity of 23000 Liters.
4. If there is any deviation from the Govt. Rule and Act the LICENSE issued will stand Cancelled.
5. Firefighting trained employee must be available in the Premises to Operate The Equipment / Systems.

(Office seal with date)




DISTRICT OFFICER
FIRE & RESCUE SERVICES
CHENNAI SUBURBAN DISTRICT
CHENNAI – 600 058



TO,

M/S. S.A. COLLEGE OF ARTS & SCIENCE,
S. NO. 101/1,101/2B, 101/3, 101/3B, 130/1, 130/1B, 131/1, 131/2 & 131/4,
POONAMALLEE - AVADI MAIN ROAD, VEERARAGAVAPURAM,
THIRUVERKADU, CHENNAI – 600077.

Library

Sl. No.	Programme	Titles	Volumes	International Journals	National Journals	No. of e-Book Titles	No. of e-Book Volumes
1	MBA	243	523	08	07	6100	6100

S.No	E-Content (National / International)		No. of E-Journals
1	DELNET		240
2	INFLIBNET N-LIST	3450	

Laboratory

Sl.NO	Programme	Level	Course	Building No.	Building Name	Name of the lab
1	M.B.A	P.G	M.B.A	3	A BLOCK	Computer Centre

Computing Facilities

- Internet Bandwidth
- Number and configuration of System
- Total number of system connected by LAN
- Total number of system connected by WAN
- Major software packages available

Internet Bandwidth	Bandwidth: 100 Mbps
Total number of system connected by LAN	60
Total number of system connected by WAN	60

List of Software

SL.NO.	DESCRIPTION
1.	Windows Server 2016
2.	Windows Server 2019
3.	Windows Server 2022
4.	Office Professional Plus 2013
5.	Office Professional Plus 2016
6.	Office Professional Plus 2019
7.	Windows 11 Pro
8.	Windows 10 Pro
9.	Visual Studio Professional 2019
10.	Visual Studio Professional 2022
11.	SQL Server 2017 STD
12.	SQL Server 2019 STD
13.	SQL Server 2022 STD
14.	Visual Studio Professional 2017
15.	Visual Studio Professional 2019
16.	Visual Studio Professional 2022

Special purpose facilities available	The following facilities are available Desktop- Internet Facility- 100 Mbps
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Innovation Cell

Institute Innovation Cell	Available
Compliance of the National Academic Depository (NAD), applicable to PGCM / PGDM Institutions and University Departments	Not Applicable
List of facilities available	<ul style="list-style-type: none"> • Conference Hall • Seminar Hall • Interview Room

	<ul style="list-style-type: none"> • LCD projector • Audio visual facilities
Games and Sports Facilities	Name of the Game And Material Ball Badminton Basket Ball Cricket Hand Ball Hockey Volley Ball Foot Ball Tennis Shuttle Badminton Table Tennis Chess Carom Board Javelin Throw Hammer Throw Shot put Discuss Throw Relay Button Weighing Machine

Extra-Curricular Activities	<ul style="list-style-type: none"> • NSS • ROTRACT CLUB • EXNORA • INNER WHEEL CLUB (girls)
Soft Skill Development Facilities	The institution has established Training and Development centre which conducts and oversees all the training activities. Placement Training is provided to them right from their second year onwards
Teaching Learning Process	
Curricula and syllabus for each of the programmes as approved by the University	https://sacas.ac.in/wp-content/uploads/2023/10/MBA-Syllabus-2023-2024.pdf
Academic Calendar of the S.A. College of Arts & Science	https://sacas.ac.in/wp-content/uploads/2023/08/SACAS-Dairy-2023-Proof-07-08-2023-DA-Printer.pdf
Academic Time Table with the name of the Faculty members handling the Course	https://sacas.ac.in/wp-content/uploads/2024/01/UNOM-I-SEM-MBA-Time-Table.pdf https://sacas.ac.in/wp-content/uploads/2024/01/UNOM-II-SEM-MBA-

	Time-Table-.pdf																
Teaching Load of each Faculty																	
Internal Continuous Evaluation System and place																	
<p>Academic calendar is prepared by academic co-ordinator in consultation with the heads of the department and due approval of the principal matching the prescribed number of working days specified by University of Madras. Academic calendar contains total number of working days month wise, schedule for all internal evaluation tests and symposium schedule. The institution strictly adheres to the academic calendar including for conduct of continuous internal evaluation</p> <p>The academic calendar is issued well in advance of the ensuing semester to all the department faculty members and students. This enables effective planning by the faculty and based on the academic calendar, lesson plan is prepared by the course coordinator. The head of the department of each programme ensures effective curriculum delivery both theory and laboratory courses</p> <p>Continuous internal evaluation: Theory Courses:</p> <table border="1"> <thead> <tr> <th>Evaluation Tools</th> <th>Content</th> <th>Marks</th> <th>Duration</th> </tr> </thead> <tbody> <tr> <td>Internal Assessment - I</td> <td>First and Second Units</td> <td>50</td> <td>One and half hours</td> </tr> <tr> <td>Internal Assessment - II</td> <td>Third and Fourth Units</td> <td>50</td> <td>One and half hours</td> </tr> <tr> <td>Model Exam</td> <td>Five Units</td> <td>100</td> <td>Three Hours</td> </tr> </tbody> </table> <p>Laboratory Courses: The following process will be followed for the evaluation of Laboratory Courses</p> <ul style="list-style-type: none"> • Evaluation of the student's observation book and record notebook. • Evaluation by oral examination on the student's knowledge before the start of experiment. <p>Model practical examination</p>		Evaluation Tools	Content	Marks	Duration	Internal Assessment - I	First and Second Units	50	One and half hours	Internal Assessment - II	Third and Fourth Units	50	One and half hours	Model Exam	Five Units	100	Three Hours
Evaluation Tools	Content	Marks	Duration														
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Student's assessment of Faculty, System in place	<p>Online feedback system is used to assess the effectiveness of curriculum delivery.</p> <p>By conducting class committee meeting thrice in a semester to assess quality of content delivery by faculty and syllabus completion</p>																
For each of the PG Course, Give the Following Details																	
Title of the Course	MBA																
Curricula and Syllabi	https://drive.google.com/file/d/1o2q1LA8cNcJkpdL1MAQI7pXUepNXgXcv/view?usp=drive_link																

List of Research Projects/ Consultancy		
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WorksNumber of Projects carried out	NA	
Funding agency, Grant received	NA	
Publications (if any) out of research in last three years out of masters projects	NA	
MoUs with Industries (minimum 3)	1 Capital Market Services, Chennai	
LoA and subsequent EoA till the current Academic Year	AICTE Approval Ref. No. F.No. Southern /2023-24/1-43366169593 dated 23.06.2023	
Accounted audited statement for the last threeyears	Available	
Best Practices adopted :	<ul style="list-style-type: none"> • Career enhancement courses starting from first year • Industry Aligned Work Group Study • Professional Society membership with MMA • Guest lectures by Industry experts • Encouragement towards R&D, paper presentations • Internships for all students • E-Cell for Entrepreneurship Development 	